

## MINUTES

### SELECTMEN'S MEETING TOWN HALL

July 19, 2021  
6:30 PM

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#### ATTENDEES:

Leon Rideout, Selectman      Shane Beattie, Selectman      Troy Merner, Selectman  
Town Manager, Benjamin Gaetjens-Oleson      Charity Baker      Michael Nadeau  
Department Heads      Members of the public      Phlume Media

The meeting was called to order at 6:30 p.m. by Selectman Leon Rideout.

#### PLEDGE OF ALLEGIANCE

#### DEPARTMENT HEAD UPDATES:

Library – Librarian Barbara Robarts reported the summer programs are going well. She also mentioned a lot of new people are using the library. Big Rig Day is Saturday, July 24<sup>th</sup> from 9-noon.

Colonel Town Recreation – Rec Director Eli Vincent reported that Safe Haven has been very busy along with trip camps. They are offering a new program at pool, water jogging. Ben asked about the Community Camps and Eli reported almost every weekend has been booked. They are working on getting signage to help people find where it is.

Police – Chief Tim Charbonneau reported the department has been busy. There is a new speed sign in place on Portland Street and has been affective. He is looking for funding to purchase more. Kyler Kenison is at academy and Brandun Dorr will be attending the academy on Kyler's completion.

Fire/EMS – Chief Randy Flynn reported that business is as usual. He reported that the air packs and fire hose that were approved as warrant article at Town Meeting have been ordered and are slowly coming in. He has an ambulance that is misfiring and will be at North Country Ford to be repaired under warranty. He stated that staffing is going well.

Health – Health Officer Ted Joubert mentioned there are 2 open cases. One concerning bed bugs and the other raw sewer in the residence. He is working on health regulations. COVID vaccines are still being done on a small scale with the hospital. Leon asked Ted if he has any idea why Lancaster's numbers are higher than other locations in Coos County. Ted explained it is hard to know where the numbers are coming from, what is being reported on the news is different than what is given to the public safety officials. Ben went over the past process for reporting numbers. The last reports he received stated we have no cases however on the news it is begin reported differently. Ted reported they have not transported a COVID case from one hospital to another in sometime.

Transfer Station – Markets for recyclables are continually going up. They are not at record highs but good to see them on the rise. He would like to start recycling glass again and is exploring the best option for Lancaster. Household Hazardous Waste Day is August 7, 2021. He is not going to advertise in the newspaper due to the expense, however it is on the Town website and will be

on social media. He mentioned he would like any input from the board as to where they see the future of the transfer station going.

**OLD BUSINESS:**

- Review and approval of the July 6, 2021 meeting minutes.

**Motion made by Troy and seconded by Shane to accept the July 6, 2021 meeting minutes. All in favor. Motion carried.**

- Intent to Cut was signed –
  - Tara Landry, Tax Map R09, Lot 050. Lot size 4.2. Acres to be cut 2.5.
- State of NH Health Officer nomination form was signed informing the State that Ted Joubert has been appointed as the Town Health Officer.
- Ben distributed the updated RSA 91-A request copying fee policy with the changes recommended by the board at the last meeting.

**Motion made by Shane and seconded by Troy to approve the RSA 91-A request copying fee policy. All in favor. Motion carried.**

- Ben also distributed the Purchasing and Procurement policy for the board to review and make any recommendations at the next meeting.

Ben mentioned the department heads are also working on updating the personnel policy.

**NEW BUSINESS:**

- Charity Baker, Tax Collector mentioned the deed notices have gone out to those taxpayers that have not paid their 2018 taxes and/or water & sewer. The deed date is August 12, 2021. She reviewed the process leading up to the deed date.
- Troy, Selectmen’s representative to the Conservation Commission read a letter from Kim Votta expressing her interest in becoming a member of the Commission. He stated it was voted at the last Commission meeting to recommend to the Board of Selectmen that Kim be appointed as a member.

**Motion made by Shane and seconded by Troy to appoint Kim Votta to the Conservation Commission for a term that will expire in 2023. All in favor. Motion carried.**

**INFORMATION:**

- Letter from Nick Allen encourage Town of Lancaster to move forward with the D142 power upgrade and also recommended looking into powering with solar.

- Building permits –
  - Jane Low, 19 Weeks Road – Construct a 18’ X 26’, 1-car garage on slab
  - Joshua Perras, 26 Mary Elizabeth Lane – Construct a 3-bedroom ranch home with full foundation
- Sign permit –
  - Petros Hatzigeorgiou – Mountain Top Restaurant, 200 Portland Street
- Zoning Board of Adjustment Notice of Decision for Special Exception – John Danos, 143 Mt Prospect Road, Tax Map R23, Lot 019 – Denied.

Rob Christie mentioned the B&B is still posted on the internet as available even though the special exception was denied. Ben mentioned he will be speaking with the owner this week. Rob asked what the remedies are if he continues with the B&B. Ben stated a cease-and-desist order can be issued, the owner can be fined and there are several other methods that can be taken.

- Budget Committee quarterly meeting on Wednesday, July 21<sup>st</sup> at 5:15 p.m.

**Motion made by Troy and seconded by Shane to adjourn. All in favor. Motion carried.**

Respectfully submitted,

Charity M. Baker

Board of Selectmen                      Date: \_\_\_\_\_

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Leon Rideout

\_\_\_\_\_  
Shane Beattie

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Troy Merner