

## MINUTES

**SELECTMEN'S MEETING  
TOWN HALL**

**October 5, 2020  
6:30 PM**

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### **ATTENDEES:**

Leo Enos, Selectman	Leon Rideout, Selectman	Shane Beattie, Selectman
Edward Samson, Town Manager	Randy Flynn, Fire Chief	Ted Joubert, Asst. Chief
Alan Savage	Rob Christie	Michael Nadeau
Charity Baker		

The meeting was called to order at 6:30 p.m. by Chairman Leo Enos

### **PLEDGE OF ALLEGIANCE**

### **APPOINTMENTS:**

### **OLD BUSINESS:**

- Review and approval of the September 21, 2020 Selectmen's meeting minutes. **Motion made by Leo and seconded by Shane to accept the September 21, 2020 meeting minutes. Leon abstained. Leo and Shane in favor. Motion carried.**
- The board signed ambulance and fire contracts that were previously approved.

### **INFORMATION:**

- Building permits –
  - David & Connie Solon, 66 Arthur White Road – Construct a 24' X 36', 2-bedroom log cabin home on full foundation with attached 2-car garage, porch and deck
    - Must have a complete and fully executed "Agreement and Release Regarding Building Permit for a Class VI Highway and/or Private Road" recorded at the Coos County Registry of Deeds prior to commencing any construction.
  - Taproot Farm, 30 Elm Street – Construct a 12' X 14', timber-framed pavilion for education programming.
  - Michael Flores, 13 Langevin Drive – Construct an approximately 30' X 58', 2-bedroom home on full foundation.
  - Arlene Dowse, 21 Stockwell Road – Construct a 10' X 16' utility shed on piers.
    - Shed shall only be used for storage on personal items of property owner(s).
  - Dave & Terri Peterson, 43 Mechanic Street – Construct a 12' X 20' shed on piers within same footprint as previous.
  - Ben Southworth, 354 Pleasant Valley Road – Construct a 12' X 16' sleeping shelter on piers and install replacement septic system.

Rob Christie spoke on behalf of the Conservation Commission, they received an emergency email from Ben Southworth stating his mother mentioned the structure was built on the conservation easement. Rob feels the conditions of the building permit should probably mention it is built on the Conservation Easement and should note it needs follow all conditions set forth in the easement. Rob mentioned the Commission walked the Peaslee-Smith easement and saw the structure and it

could be arguable that it may not fall under the conditions set forth in the easement. Rob mentioned the Commission’s role is to bring any situations with regards to the Town’s conservation easements to the board’s attention.

Leo thinks it may be a good idea to ask the Town attorney and see how the board should move forward with regards to the structure. Ed mentioned the Board has the right to request that they dismantle the structure. Rob recommended several possible remedies. Leon feels the board could not make a decision without actually seeing the shelter.

Rob feels, if the owner was to write a letter that it will never be developed into a residence or something more with a stove, privy or electricity, etc. then maybe it could fit into the criteria of the easement. Rob shared the photos that were taken by the Commission during their Peaslee-Smith easement walk. The board and Ed agree they should write a letter to the owner to discuss the actual intent of the structure and go over whether or not it will fit the easement criteria.

- Sign permits –
  - Polar Air Systems issued to Tommy O’Donnell – 74 Main Street

Randy Flynn, Fire Chief and Ted Joubert, Assistant Chief were in attendance to discuss the future of the fire and EMS department. Ted stated the fire and ambulance department is currently \$80,000 to the green. He said the budget looks really solid. Ted provided a spreadsheet showing 4 different models regarding EMS coverage being provided to the Town and surrounding communities and how each would affect expenditures and revenues. Spreadsheets attached.

There was a lot of discussion with regards to number of hours the part-time employees are working. Part-time hours should be kept to 30 hours weekly.

The board tasked Randy and Ted to track their costs daily to get a better understanding how they should move forward.

Leo asked if the water department budgeted for 4 full-time employees. Ed said they did have 4 people. Ed said hiring a 4<sup>th</sup> person is definitely a topic that needs to be discussed.

Leo asked where they were with the handicap ramp and if it went out to bid. Ed stated it was his recollection the ramp was part of the town office project and both went out to bid together. Shane said he specifically said at the meeting with Ben that when Dennis finished with Charity’s office project, he was to go back to the transfer station and the ramp was to be put on hold until a decision was made on how they were going to move forward with Dennis’ job description. Leo asked if Dennis was going to be doing the work as a town employee or as an independent contractor. Ed said he truly thought the ramp was included on what should be completed before he goes to back to the transfer station. Ed also mentioned there were other things that should be discussed in a non-public session and would ask Dennis to come to the next meeting to have that discussion.

**Motion made by Shane and seconded by Leo to adjourn. All in favor.** Motion carried.  
Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Charity M. Baker

Board of Selectmen

Date: \_\_\_\_\_

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Leo Enos

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Leon Rideout

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Shane Beattie