

MINUTES

**SELECTMEN'S MEETING
TOWN HALL**

**July 20, 2020
6:30 PM**

ATTENDEES:

Leo Enos, Selectman	Leon Rideout, Selectman	Shane Beattie, Selectman
Edward Samson, Town Manager	Alan Savage	Ted Joubert, Fire Dept.
Michael Nadeau	Charity Baker	Julie Renault-Evans
Representative from Nimble Forces		

The meeting was called to order at 6:30 p.m. by Chairman Leo Enos

PLEDGE OF ALLEGIANCE

APPOINTMENTS:

Julie Renaud Evans from the Northern Forest Center along with representatives from Nimble Forces made a presentation on their marketing plan for the town. They are in the beginning stages of developing the language of Lancaster and the image to market to the outside world. The presentation is their preliminary findings and they are looking for feedback on how to move forward on how to portray "talk about" Lancaster. The board agreed that the organization is very accurate with how they describe Lancaster. Their plan is to get Lancaster some visibility by people searching certain key words on the internet like "Small Town America". They are also going to put together a book of their findings and vision of the town which will be distributed out in the community at the chamber, town office, hospital, and stores, etc. so everyone in the community is giving the same message about Lancaster. They are going to meet with a few other groups and when it gets closer to being finalized, they will have a bigger presentation to roll it out to the community. The board was very pleased with the points they touched on thus far.

OLD BUSINESS:

- Review and approval of July 6, 2020 Selectmen's meeting minutes. **Motion made by Shane Beattie and seconded by Leon Rideout to accept the July 6, 2020 meeting minutes. All in favor. Motion carried.**
- Review and approval of July 15, 2020 Selectmen's meeting minutes. **Motion made by Shane Beattie and seconded by Leo Enos to accept the July 15, 2020 meeting minutes. Leon Rideout abstained. Leo and Shane voted in favor. Motion carried.**
- Timber Tax Warrant was signed for:
 - William & Cynthia Gay, Tax Map R18, Lot 024 for \$4,844.73
 - Allan and Scott Forbes LLC, Tax Map R07, Lot 040 for \$51.20
- Abatement signed for the Lancaster Rotary Club property which was previously approved.

- DRA form requesting if the Town will be utilizing the PA28 Inventory of Taxable Property Form. **Motion made by Leon Rideout and seconded by Shane Beattie to not use the PA28 forms in 2021. All in favor. Motion carried.** The form was signed.

NEW BUSINESS:

- Bid opening for 2009 Ford F350 w/plow and utility body. Bids are as follows:
 - Raymond Dubreuil - \$2,525.25
 - Forbes Farm - \$3,000.00
 - William McMann - \$2,020.21
 - Greg Woodward - \$2,375.00

Motion made by Leon Rideout and seconded by Shane Beattie to accept the bid from Forbes Farm in the amount of \$3,000.00. All in favor. Motion carried.

Ed mentioned it is time for the oil bid and winter sand bid to go out. Ed will make copies of what is usually sent out so the board can look it over and decide what they would like sent to the companies and put in the paper. It was discussed that the board and Ed would like to see the oil bids simplified to getting quotes for a fixed rate and price over rack rate only from each of the companies and if the companies don't bid in that manner, they will be disqualified from the bid process.

Ed mentioned, he would like to eliminate the concrete sidewalk at the entrances of Walgreens and Shaw's and replace it with pavement blending it into the street. Tim would like to work that into the reconstruction process. We would pave the entrances initially and moving forward it will be the property owners' responsibility. Ed said hopefully by the next meeting we will have a better handle on what has been bid from each of the contractors. Shane asked if Ed has what is being asked of the contractors in writing. Ed said Tim does and when he contacts them, he gives them all the same specs. Shane mentioned, he feels there really needs to be something written up for any projects/services that need to be put out to bid.

There was discussion regarding the ambulance contracts. Ted explained that things definitely need to be changed for the upcoming years and the fees being charged to each of the towns need to be adjusted. Ted feels the board really should sit down with each of the towns and spell out how the contract will work and that it will be adhered to. It was expressed that they need to be fair to the Lancaster taxpayers and if the other towns are not paying their fair share the Lancaster taxpayer pays to carry those towns. The fire department has put together a warning letter to the towns letting them know that Lancaster is looking closer at the contracts and there will be a fee change for the upcoming budget year. Shane asked once the towns get these letters and we start to get feedback from them, what are we telling them is going to happen. It is felt the towns should move to a flat rate which will be based on the number of calls to those towns. Per capita is a great base however it does not take into account the amount of calls that they actually respond to. There are a large number of calls to the Town of Jefferson due to route 2 running through it and the amount of people that visit Santa's Village.

Motion made by Leon Rideout and seconded by Shane Beattie to accept this year’s contracts with notice being given to the towns that an increase is coming. All in favor. Motion carried.

Ted is going to reach out to all the towns and meet with them one on one to discuss what changes will take place. Ted will let the board know when he will be meeting with each town if they would like to attend.

INFORMATION:

- Building Permits –
 - Mark Fixter, 137 Prospect Street – Construct a 14’ X 24’ workshop with extensions for wood storage (10’ X 24’) and entry (4’ X 6’) all on piers.
 - Not approved as a dwelling unit and shall only be used as a workshop. No change or extension of use will be allowed without prior permission from the Town.
 - Thomas J. O’Donnell, Jr, 100 Rowell Road – Construct an approximately 26’ X 35’, 2-car garage on slab.
 - McDevitt Trucks, 19 Bridge Street – Install new front entrance to building with little expansion of existing footprint and all within required setbacks.
 - Edward Merrow, 304 Garland Road – Install a 11.34kW, roof-mounted solar PV system to power property.

A letter was received from Doug Corrigan regarding having stores make wearing masks mandatory. Leon expressed he does not feel the board should make a town ordinance to make it mandatory for people to wear masks in the businesses. It is completely up the individual business whether they will require them and up to the people on whether they wish to patron those businesses.

Motion made by Leon Rideout and seconded by Shane Beattie to adjourn. All in favor. Motion carried. Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Charity M. Baker

Board of Selectmen

Date: _____

Leo Enos

Leon Rideout

Shane Beattie