

## MINUTES

**SELECTMEN'S MEETING  
TOWN HALL**

**June 1, 2020  
6:30 PM**

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### **ATTENDEES:**

Leo Enos, Selectman	Leon Rideout, Selectman	Shane Beattie, Selectman
Edward Samson, Town Manager	Alan Savage	Rob Christie
Michael Nadeau	Charity Baker	Benjamin Gaetjens-Oleson

The meeting was called to order at 6:30 p.m. by Chairman Leo Enos

### **PLEDGE OF ALLEGIANCE**

Benjamin Gaetjens-Oleson was present to report on the COVID-19 pandemic. He reported that the testing site at the Armory as changed their testing criteria. He believes at this time anyone that would like to be tested for the virus and/or antibodies can make an appointment. Ben said he would like to confirm that information with the commanding officer before they start sending people that direction.

He mentioned the case at the nursing home turned out to be a false positive. Everyone has been tested several times and everyone's results came back negative. He reported, Morrison nursing home was due to be tested last week and he hasn't heard the results as of yet.

Ben believes the money we received from the CARES Act should cover all of our pandemic expenses.

The volunteer signs will be coming down in the next couple weeks and stored up at the salt shed in case we need to pull them back out. Any equipment that has been borrowed in preparation for a surge has been returned to its owners.

Ben reported that all the ACS locations (alternative care sites - surge locations) except Littleton will be closing down. The equipment is going to be picked up however will be kept on site in case they need to establish a surge site again.

The pandemic response team is still meeting Mondays, Wednesdays and Fridays and will continue at this point.

Ben has been asked if there will be a 4<sup>th</sup> of July parade. It was discussed and the board and Ed decided there will not be a parade.

Alan Savage was present and asked if they went back into regular session after the non-public session held at the last Selectmen's meeting. Alan feels the board did not legally enter into non-public session. He stated there are few reasons you can enter non-public session and he doesn't feel it fit the criteria regarding a personnel issue. He stated unless the issue was going to damage the employee's reputation or if the employee was being disciplined or

the board was discussing the employee’s salary then the public should be able to be present during the discussion and that they don’t have the right to shut out the public. Shane stated he believes it fit the requirements to enter non-public session. Ed mentioned that the employee being discussed in the non-public session also needs to be made aware of the session and given the opportunity to participate and have legal representation if necessary.

Alan mentioned the board members should take a look at the publication “Knowing the Territory” as it is very helpful with resource of how to conduct a meeting.

Alan also mentioned the discussion that happened after they closed the non-public session should not have taken place unless the public was made aware that they would be discussing other items after the non-public session. The minutes reflect other items being discussed after the non-public session. Ed stated, the discussion after non-public session was a general everyday operation question. It may have been done after the meeting officially adjourned.

Alan strongly urged the board that they read the requirements for non-public meeting. Again, Shane feels they met the requirements for enter into non-public session at the last meeting and Leon feels they did as well.

**OLD BUSINESS:**

- Review and approval of the May 18, 2020 meeting minutes. Regular and non-public.

**Motion was made by Leon Rideout and seconded by Shane Beattie to accept the May 18, 2020 regular and non-public meeting minutes. All in favor. Motion carried.**

- Fireworks permit for Zina Schmidt was signed. Ed asked the board if they are still willing to authorize him to sign any of the fireworks permit requests that come in that will not be able to make it to a meeting before they are going to light them off. The board approved.
- Veteran credit application for William Dawson was granted and signed.

**NEW BUSINESS:**

- The annual agreement with Horizons Engineering for the testing and monitoring of the wells at the lagoons and landfill are due to be renewed. Leo asked if that is something that automatically comes up or is it something that should be going out to bid. Shane mentioned, typically the company that installed the wells are responsible for the testing and monitoring. Ed mentioned that in the past the board has authorized the Town Manager to sign the agreement.

**Motion was made by Leon Rideout and seconded by Shane Beattie to authorize Town Manager Edward Samson to sign agreement with Horizons Engineering for the well testing at the lagoons and landfill. All in favor. Motion carried.**

- Abatement request for Jason Morin was reviewed. Mr. Morin had a camper at 54 Mountain Lake Campground which has been pulled out and had a valid registration.

**Motion was made by Leon Rideout and seconded by Shane Beattie to abate the 2<sup>nd</sup> issue property tax bill for Jason Morin at 54 Mountain Lake Campground, Tax Map R27, Lot 11-54. All in favor. Motion carried.**

**INFORMATION:**

- Copy of letter from NH Department of Environmental Services to Barbara Peaslee-Smith regarding a Notice of Incomplete Wetland Statutory Permit-by-Notification for NHDES File Number 2020-00957. Tax Map R13, Lot 064
- Building Permits –
  - Nicholas R Martin, 72 Portland Street – Relocate outdoor wood boiler to rear of lot and construct a 14’ X 30’ pole barn for wood and cold storage.
  - Lorraine Virge, 15 Foss Place – Construct a 30’ X 34’ single family home with crawlspace.
    - Special Condition – Placement of travel trailer on site during construction may be allow with prior approval.
    - Special Condition – Shall connect to Town water & sewer and ensure Town Water/Sewer Department is onsite during connection.
  - Guy B Consoletti, 20 High Street – Construct 2 decks on either side of home with one partially screened and roofed.
    - Special Condition – Shall ensure all required building setbacks will be met prior to construction.
  - Mark & Diane Olson, 81 Reed Road – Construct a 20’ X 30’, 1.5 story, heated cottage on piers.
    - Special Condition – Cottage shall be hooked up to the approved septic system prior to occupying.
    - Special Condition – Owner shall comply with Lancaster Zoning Ordinance, Article 4-Section 05, concerning “Occupancy of Recreational Vehicles: as well as state statues regarding the same.

Alan asked if Olson’s had an approved septic with the campers parked there. It was mentioned that the building permit stated there is an approved septic system.

Ed asked if the board was still in favor of opening the same Town roadways as in the past years to ATV use. Leo and Leon stated it was ok with them. Ed said he was going to reach out to Glen Lucas and let him know the board is ok with ATVs using the same roads. Alan Savage mentioned the purpose of the Town voting to open up town roads was to get people

from the hotels to the trail to be able to travel north. It was not meant for traveling just around town. Ed mentioned he would like to go ahead this year as they have done in the past and try to approach Groveton to see if they will possibly open Page Hill Road again. The ATV club asked for Page Hill to be opened so they could develop a trail north.

In planning for the paving for this season, Ed has received quotes from both Pike and J. Hutchins, Inc. They were both given the same specifications. Leo asked if an official bid request was put out in November and if it went in the paper. Ed said, each year Pike asks what we are planning for paving the next year to give us a quote for budgeting purposes.

Leon stated that there is no point in paving School Street if there are issues with the substructure. It was stated the quotes are for Middle Street from Main to Brickyard Road which include planing and work to eliminate the low spot by Brickyard Road.

Pike’s quote is \$114,165 and Hutchins \$91,768.

Shane took a look at the bids to see if Hutchins was using the same price per ton to pave the same area because there was such a difference. He stated it looks like the square footage and number of tons is less. He stated, it is a huge tonnage difference. Ed is going to follow up with both of them to make sure they are comparing apples to apples.

Rob Christie asked when does the 10% of Land Use Change Tax revenue get transferred to the Conservation Commission. Charity stated, it is reported to the finance director at the end of the year (December).

Shane asked if new trees were going into Soldiers park where the dead trees were removed. Ed mentioned he has been approached by a couple that would like to plant a tree. Ed feels the planting of new trees should be moved into the park more so the road salt doesn’t kill them.

Shane asked why do we allow the trees to grow in the Cemetery. Ed explained the Cemetery committee has control over that. Roger Emery the Sexton is working on cleaning up the trees and new growth. Ed mentioned they have a contractual agreement to finish taking the big pine trees down.

Alan asked if the board is going to ask Mr. Davidge to cut the hedges back on Mount Prospect Road because he feels they are in the right of way. There is concern that there is going to be an accident there some day.

Leo asked if there was and other discussion, and there was not.

**Motion was made by Leon Rideout and seconded by Shane Beattie to adjourn. All in favor. Motion carried.**

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Charity M. Baker

Board of Selectmen

Date: \_\_\_\_\_

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Leo Enos

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Leon Rideout

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Shane Beattie

