

MINUTES

SELECTMEN'S EMERGENCY MEETING TOWN HALL

**March 20, 2020
12:00 PM**

ATTENDEES:

Leo Enos, Selectmen	Leon Rideout, Selectman	Shane Beattie, Selectman
Edward Samson, Town Manager	Charity Baker	Ben Gaetjens-Oleson
Randy Flynn, Fire Chief	Ted Joubert, Asst Fire Chief	Michael Kopp, Asst Fire Chief
Tim Charbonneau, Police Chief	Michael Nadeau	

The meeting was called to order at 12:00 p.m. by Chairman Leo Enos.

PLEDGE OF ALLEGIANCE

COVID-19 UPDATE/DISCUSSION

Charity reported that everything is set and a plan is in place to close to the public. She reported that with all the extensions/exceptions the State has put in place there should be very few reasons anyone should need an emergency appointment. The only instance she can think of at this time is for a marriage license and I am not sure anyone will be looking for one at this point.

Ed reported that Col. Town has finished scheduled staff to open Safe Haven beginning Monday to medical professionals' children only. Ben mentioned he received a call from Scott Holmes the Principal at the Lancaster School that they have offering paraprofessionals to also provide help for staffing at Safe Haven which may allow opening up the attendance to nursing home staff's children. Ed reported at this time there are 17 potential kids that may be attending. Ed will give Eli and Megan the Principal's contact information to reach out for more help. The school is going to provide 20 meals to Safe Haven for those kids attending. Along with the breakfasts and lunches that the bus company will be delivering to the bus stops for those families that signed their kids up to receive meals. Meal deliveries begin Monday at 9:00 a.m.

EMD Benjamin Gaetjens-Oleson went over several things the response team has put into place including getting a tent from Abbott's Rental that will be set up in the hospital parking lot to triage the surge of patients. The response team is looking at many avenues to get supplies, gowns, masks, shields, etc.

Leo asked what budget will the expenses come out of. Michael mentioned possibly setting up a line item for all the expenses to come out of for ease of tracking. Shane mentioned he felt that was the way to go. Ed stated we cannot create a line item that money was not appropriated for. Ben mentioned he is already tracking all of the expenses on a spreadsheet. All parties making purchases have been informed to save the receipts for what has been purchased and it will be logged on the spreadsheet. There was discussion as to where will funds come from to cover the expenses. It was mentioned that they will look at all the funds as time goes on to see if appropriations need to be made from either the fund balance or capital reserve funds. Ed feels a majority of it can come from the welfare line.

Leo wanted to discuss unemployment and what happens if an employee can't work because they have been quarantined, if they will pay what unemployment does not cover so the employee doesn't

lose earnings. Tim Charbonneau wanted to know what happens where unemployment doesn’t pay into the retirement program. Ed said that is an area that probably could be looked at as far as the Town paying in what is not being paid to retirement. Again, it was stated that the board will do what ever it takes to make sure the employees are taken care of.

The board decided they would like to continue to meet once a week while this is going on to keep up to date on all the changes. Next meeting will be Friday, March, 27th unless the response team feels they need to meet sooner.

Motion made by Leo Enos and seconded by Leon Rideout to adjourn. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker

Board of Selectmen

Date: _____

Leo Enos

Leon Rideout

Shane Beattie