

MINUTES

**SELECTMEN'S MEETING
TOWN HALL**

**Tuesday, January 21, 2020
6:30 PM**

ATTENDEES:

David Stickney, Selectman	Leon Rideout, Selectman	Leo Enos, Selectman
Edward Samson, Town Manager	Alan Savage	Charity Baker

The meeting was called to order at 6:30 p.m. by Chairman David Stickney.

PLEDGE OF ALLEGIANCE

OLD BUSINESS:

- Review and approval of the January 6, 2020 Selectmen's meeting minutes.

Motion was made by Leo Enos and seconded by Leon Rideout to approve the minutes of the January 6, 2020 meeting. All in favor. Motion carried.

NEW BUSINESS:

- Ed reported the Army Corps of Engineers want to meet in early March to discuss the future of the Israel River Dam. They will be attending the March 2nd meeting.
- Sustainable Forest Futures, owner of the Parker J. Noyes Building located at 101 Main Street has presented a proposal from HEB Engineers to address parking and drainage at the site. The plan is proposing redesigning parking in the municipal parking lot behind the building and along Bunker Hill Street to include pushing the existing sidewalk further into Drew Park. It also includes changes to the drainage of the stormwater from the building roof and also upgrades to the water and sewer system during the roadway construction. HEB has proposed putting together the design plans for \$9,500. Also, they had an additional proposal for \$1,500 to redesign the stormwater system under the parking lot. They will be responsible for all the engineering. The surveying has already been done. Leon mentioned he has no problem with it, however stated as we progress with the plan, we should bring in the dentist office and others along Bunker Hill that will lose parking. Ed believes they have been notified of the construction changes.

Motion was made by Leon Rideout and seconded by Leo Enos to look into the possibility of moving the sidewalk over into the park to accommodate the new businesses that will go into the Parker J Noyes building. All in favor. Motion carried.

Motion was made by Leon Rideout to authorize Edward Samson, Town Manager to expend up to \$11,000 to have the engineering designs done for the municipal parking lot, roadway and sidewalk, water, sewer and building drainage along with the redesign of the drainage under the municipal parking lot seconded by Leo Enos. All in favor. Motion carried.

- Leo mentioned there should be a procurement process for small jobs and a cap for when we get bids and enter into contracts for construction, plumbing and heating. It was mentioned that any jobs over \$10,000 should be put out to bid. Leo thinks we should then contract with a plumbing/heating person to be available to do small jobs under the \$10,000 threshold as they come up. Ed mentioned the renovations downstairs would have needed a contractor, electrician, mason, plumber, etc. and we saved the town by having Dennis do the work. Leon and David mentioned it seems great on paper but they feel they will not be able to find someone to drop everything and handle the small projects when we need them done. Leon does like the transparency of it all but doesn’t feel it is going to be possible. Ed did say he understands what he is looking for and stated we should be bidding out the projects. It was mentioned that the towns work should be spread out among all the contractors and tradesman throughout town. Some sort of rotation cycle would be a good idea.
- Leo mentioned he is concerned with Ed leaving early every day. He has had people comment that they can’t ever catch him in the office. Ed asked what hours would the board would like him to keep. David said he is fine with the hours he is in the office. Ed mentioned he is in the office till 3:30 p.m. most every day. David and Leon both feel leaving at 3:30 p.m. should not be a problem.

Selectman Enos made a motion to go into non-public session to discuss a personnel matter per RSA 91-A:3. A Roll Call Vote was taken: Leo Enos-YES, David Stickney-YES, Leon Rideout-YES. The motion passed unanimously and the meeting entered Non-Public Session at 6:48 p.m.

The meeting returned to Public Session at 7:13 p.m.

Motion was made by Selectman Rideout and seconded by Selectman Enos to adjourn. All in favor. Motion carried.

Meeting adjourned at 7:14 p.m.

Respectfully submitted, Board of Selectmen Date: _____

Charity M. Baker

David Stickney

Leo Enos

Leon Rideout