



**TOWN OF LANCASTER
Annual Report**

Year Ending December 31, 2019

Please bring this report
with you to Town Meeting
March 10, 2020



Visit the
Town of Lancaster
Website

www.lancasternh.org



CONTACT US!
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Lancaster, NH 03584
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www.lancasternh.org



RESIDENT NOTICES

Receive reminders or
notices from the town
office by signing up for
Resident Notices on our
website!!!



**ONLINE VITAL RECORDS
ARE HERE!!!!**

You can request certified
copies of vital records by
visiting our website &
navigating to the Town
Clerk's page under the
Town Government drop
down menu.



You can also renew
your dog's license or
renew your vehicle
registration by visiting
our website &
navigating to the Town
Clerk's page under the
Town Government drop
down menu.

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2020 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 15	Public Budget Hearing for School District. (Inclement weather date – 1/16)
JANUARY 22	First day for Candidates to declare for Town & School District Election
JANUARY 31	Last day for Candidates to declare for Town & School District Election
FEBRUARY 3	Annual School Meeting (Deliberative session S/B 2)
FEBRUARY 6	Public Budget Hearing for Town Budget
MARCH 1	Deadline to file for an abatement from your property taxes following the date of notice of tax
MARCH 10	Annual Town Meeting & Vote on School Warrant (per Senate Bill 2)
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 3	Rabies Clinic at the Lancaster Fire Station, 5PM – 6:30PM
APRIL 15	Last day to file an exemption or credit application on your property taxes following the date of notice of tax
APRIL 30	Dog Owners should license their dogs by this date
MAY 31	After this date, a \$25 forfeiture charge may be imposed for any unlicensed dogs
JULY 1	First half of the semi-annual tax billing due - commences to draw interest at 12 percent after this date
DECEMBER 1	Second half of the property tax due - unpaid real estate and personal taxes commence to draw interest at 12 percent



2019 TOWN OFFICERS

Elected Officials

BOARD OF SELECTMEN

Expires 2020	David Stickney
Expires 2021	Leo J. Enos
Expires 2022	Leon H. Rideout

TREASURER

Expires 2020	Ann M. Huddleston
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TOWN CLERK

Expires 2020	Charity Baker
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MODERATOR

Expires 2020	John L Riff, IV
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TRUSTEES OF TRUST FUNDS

Expires 2020	Peter Riviere
Expires 2021	Michelle McVetty
Expires 2022	Jeffrey A. Gilman

SUPERVISORS OF THE CHECKLIST

Expires 2020	Ellie Emery
Expires 2022	Sandra E. Doolan
Expires 2024	Sharon Wilkinson

BUDGET COMMITTEE

Expires 2020	Rick Bernier
Expires 2020	Alan Cormier
Expires 2020	Jon Gainer
Expires 2020 (Selectboard Representative)	David Stickney
Expires 2021	John Eddy
Expires 2021	Herbert Richardson
Expires 2021	Tricia Frenette
Expires 2022	Shane Beattie
Expires 2022	Chris McVetty
Expires 2022	Keith Kopp
	Sandra Doolan

(Clerk)

**2019 TOWN OFFICERS
(continued)**

LIBRARY TRUSTEES

Expires 2019	Michael W. Nadeau
Expires 2020	Benjamin Gaetjens-Oleson
Expires 2021	Linda Hutchins

CEMETERY TRUSTEES

Expires 2020	Michael W. Nadeau
Expires 2021	Leonell "Buddy" Riendeau
Expires 2022	Linda Hutchins

EMMONS SMITH FUND COMMITTEE

Expires 2020	Irene Schmidt
Expires 2021	Michael W. Nadeau
Expires 2022	John E. Brooks

COL. TOWN SPENDING COMMITTEE

Expires 2020	Joshua Smith
Expires 2020	Brent Shallow
Expires 2020	Aaryn Ford (appointed)
Expires 2021	Leo Breault
Expires 2021	Christopher Foss
Expires 2021	Nicole Matson
Expires 2022	Mandy Scott
Expires 2022	Gail McVetty
Expires 2022	Elizabeth McIlveen

COL. TOWN INVESTMENT COMMITTEE

Julie Aldrich	Celeste Pitts
David Fuller, Jr	Douglas Shearer
Jeffrey A. Gilman	Dana Southworth
Cindy Normandeau	

**2019 TOWN OFFICERS
(continued)**

Appointed Boards/Committees

ZONING BOARD OF ADJUSTMENT

Expires 2020	Tricia Frenette, Vice Chairman
Expires 2020	Richard Bernier, Chairman
Expires 2021	Lester Hilton
Expires 2021	Steven Young
Expires 2021 (Alternate)	Linda Ogle
Expires 2022	Chris McVetty
Expires 2022 (Alternate)	Nathan Kenison
Expires 2022 (Alternate)	Donald Freddette
(Clerk)	Jean Oleson

PLANNING BOARD

Expires 2020	Mark St. Pierre
Expires 2020	Andrew Nadeau, Vice Chairman
Expires 2020	Mark Frank, Chairman
Expires 2020 (Alternate)	Donald Doolan
Expires 2021	Rusty Scott
Expires 2021 (Alternate)	Shane Beattie
Expires 2021 (Alternate)	Garett Savard
Expires 2022	Justin Carter
Expires 2022	Penelope Noyes
Expires 2022 (Alternate)	Gregory Westcott
Expires 2022 (Alternate)	Maggie Jones
(Selectman)	Leo J. Enos
(Selectman, Alternate)	Leon Rideout
(Clerk)	Sandra Doolan

CONSERVATION COMMISSION

Expires 2021	Allan Carr	Expires 2020	John Accardi, Chairman
Expires 2021	Donald Frenette	Expires 2020	Kim Votta
Expires 2022	Allan Ryder	(Selectmen)	Leon Rideout
Expires 2022	Rob Christie, Treasurer & Communications Officer		

**2019 TOWN OFFICERS
(continued)**

HOUSING AUTHORITY

Expires	2019	Caryn Whitney
Expires	2020	Heidi Barker
Expires	2021	Mark Frank
Expires	2022	Robert Fink
Expires	2023	Jeffrey Gilman

NORTH COUNTRY COUNCIL REPRESENTATIVE

Expires	2020	Benjamin Gaetjens-Oleson
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NORTH COUNTRY COUNCIL TRANSPORTATION REPRESENTATIVE

Expires	2020	Benjamin Gaetjens-Oleson
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NORTH COUNTRY SCENIC BYWAYS COUNCIL

Expires	2020	Benjamin Gaetjens-Oleson
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EMERGENCY MANAGEMENT DIRECTOR

Benjamin Gaetjens-Oleson

SAFETY COMMITTEE

Dennis Patnoe, Chairman	Tiffany Chase
Dean Flynn	Al Pryor
Timmy Bilodeau	Randy Flynn
Clarence Dingman	

INSPECTORS OF THE ELECTION

REPUBLICAN

Expires	7/31/2020	Karen Ryder
Expires	7/31/2020	Tanya Batchelder

DEMOCRAT

Expires	7/31/2020	Barry Crawford
Expires	7/31/2020	Janet Jacques Mason

**2019 TOWN OFFICERS
(continued)**

FULL-TIME TOWN EMPLOYEES

Edward Samson, Jr, Town Manager	May 1979
Michael Nadeau, Finance Director	January 1980
Timmy Bilodeau, Water/Sewer Dept Supervisor	June 1993
William McMann, Highway	December 1992
Peter Roy, Highway	April 1996
Dennis Patnoe, Transfer Station Supervisor	April 1997
William Brown, Transfer Station	August 2002
Timothy Brown, Highway Foreman	October 2002
Charity Baker, Town Clerk/Tax Collector	March 2003
Randy Flynn, Fire Chief	June 2003
Arthur Dunn, Highway	June 2003
Tim Charbonneau, Police Chief	December 2004
Justin McMann, Water/Sewer Dept	May 2005
Al Pryor, Recreation Dept	September 2005
Mary Zajac, Library	September 2006
James Gainer, Highway	August 2008
Benjamin Gaetjens-Oleson, Planning/Zoning Coordinator	October 2009
Wendy Roberts, Prosecutor	January 2014
Brian Matson, Patrol Officer	June 2016
Dean Flynn, Water/Sewer Dept	August 2016
Jonathan Woodworth, Police Sergeant	March 2018
Ted Joubert, Asst. Chief-EMS Officer in Charge	April 2018
Rian Matthews, Patrol Officer	May 2018
Anthony Havalotti, Patrol Officer	June 2018
John Jefferson, Patrol Officer	November 2018
Zachary Grootenboer, Mechanic	December 2018
Justin Bishop, Highway	May 2019
Aaron Gibson, Patrol Officer	August 2019
Eli Vincent, Recreation Director	September 2019
Katharine Marsh, Resource Officer	September 2019

Minutes
Annual Town Meeting
Lancaster, New Hampshire
March 12, 2019

At 7:30 pm Moderator John L Riff, IV opened the Annual Meeting.

Moderator Riff introduced himself and introduced the WMRHS Junior ROTC to present the colors. The Pledge of Allegiance was recited. Isabella Gaetjens-Oleson then sang the National Anthem.

Moderator Riff reviewed the ground rules: He will read the article will ask for a motion and a second. If we get a second then we will open the floor to discussion. Once discussion is over, we will move it for a vote. He would like to request that people keep comments to a minute or less to keep the meeting moving. It is also subject to how the conversation is going.

Article 1 results, voted on by written ballot during the day, attached.

Article 2 – Moderator Riff advised this article will be voted on by written ballot and that those wishing to vote would need to bring their voter card to receive a ballot to vote. Moderator Riff then read the article.

To see if the Town will vote to raise and appropriate the sum of **One Hundred Thirty-Five Thousand Dollars (\$135,000.00)** for the purpose developing a Wastewater Master Plan and Asset Management Programs for both the wastewater and store water systems, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$135,000.00 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. Seq., as amended) and to authorize the Town to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486:14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$135,000.000 in principal forgiveness, with no impact on the sewer user rate or tax rate. (Recommended by the Board of Selectmen and the Budget Committee) (2/3 ballot vote)

Article 2 was moved and seconded. Discussion followed. Article 2 carried.

Article 3 – Operating Budget – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of **Six Million Three Hundred Fifty-Eight Thousand Four Hundred Four Dollars (\$6,358,404.00)** which represents the operating budget. Said sum does not include any other Warrant Articles.

Article 3 was moved and seconded. Discussion followed. Article 3 carried.

Article 4 – Appropriate to Capital Reserve – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of **Seventy Thousand Dollars (\$70,000.00)** to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Highway	\$40,000
Fire Department	\$20,000
Library	\$ 5,000
Cemetery	\$ 5,000
 Total	 \$70,000

(Recommended by the Board of Selectmen and Budget Committee)

Article 4 was moved and seconded. Discussion followed. Article 4 carried.

Article 5 – Reimburse Industrial Development Fund – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of **Eight Thousand Five Hundred Twenty-One Dollars (\$8,521.00)** to be added to the Industrial Development Capital Reserve Fund previously established with the said funds to come from the unassigned fund balance. (Recommended by the Board of Selectmen and the Budget Committee)

Article 5 was moved and seconded. Discussion followed. Article 5 carried.

Article 6 – Money received from fundraising – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of **Eleven Thousand Nine Hundred Two Dollars (\$11,902.00)** to be added to the Colonel Town Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. The amount represents monies from closing checking account in Colonel Town Recreation’s names. (Recommended by the Board of Selectmen and the Budget Committee)

Article 6 was moved and seconded. Discussion followed. Article 6 carried.

Article 7 – Paving – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000.00) for the paving of Garland Road from Marshall Road to the Gore Road and the Gore Road from Garland to North Road, 3 miles, with said funds to come from the unassigned fund balance.

Article 7 was moved and seconded. Discussion followed. Article 7 carried.

Article 8 – New Dump Body – Read by Moderator Riff.

To see if the town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) for the purpose of purchasing a new dump body for the Highway Department with said funds to come from the unassigned fund balance.

Article 8 was moved and seconded. Discussion followed. Article 8 carried.

Article 9 – New Paint Sprayer – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000.00) for the purchase of a new paint sprayer for the Highway Department with said funds to come from the unassigned fund balance.

Article 9 was moved and seconded. Discussion followed. Article 9 carried.

Article 10 – Purchase New Ambulance – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Hundred Ten Thousand Dollars (\$110,000.00) for the purchase of a new ambulance for the Fire Department with said funds to come from the unassigned fund balance.

Article 10 was moved and seconded. Discussion followed. Article 10 carried.

Article 11 – Purchase Air Packs – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Forty-Two Thousand Dollars (\$42,000.00) for the purchase of 6 air packs for the Fire Department with said funds to come from the unassigned fund balance.

Article 11 was moved and seconded. Discussion followed. Article 11 carried.

Article 12 – Town Office renovations – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) for the purpose of renovating the town offices and to authorize the withdrawal and expenditure of said sum from the Town Hall Improvement Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 12 was moved and seconded. Discussion followed. Article 12 carried.

Article 13 – Purchase New Pickup Truck – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000.00) for the purpose of purchasing a new pickup truck for the Water Department with said funds to come from the Water Enterprise Fund Unassigned Fund Balance.

Article 13 was moved and seconded. Discussion followed. Article 13 carried.

Article 14 – Purchase Cardiac Monitors – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000.00) for the purchase of two new cardiac monitors for the Fire Department with said funds to come from the unassigned fund balance.

Article 14 was moved and seconded. Discussion followed. Article 14 carried.

Article 15 – Upgrade Mechanical Monitoring System & Lighting – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of upgrading the Library's mechanical monitoring system and lighting and to authorize the withdrawal and expenditure of said sum from the Library Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 15 was moved and seconded. Discussion followed. Article 15 carried.

Article 16 – Purchase of Pickup Truck – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Forty-Nine Dollars (\$18,049.00) for the purpose of paying the balance of new pickup truck for Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectman and the Budget Committee)

Article 16 was moved and seconded. Discussion followed. Article 16 carried.

Article 17 – Replace Sidewalk – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000.00) for the purpose of replacing the sidewalk to the main entrance to Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 17 was moved and seconded. Discussion followed. Article 17 carried.

Article 18 – Purchase of New Safety Net/Fence – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000.00) for the purpose of purchasing new safety net/fence between A & B fields at Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 18 was moved and seconded. Discussion followed. Article 18 carried.

Article 19 – Replace Handicap Ramp – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the purpose of replacing the handicap ramp at Colonel Town Recreation and to authorize the withdrawal and expenditure of said sum from the Colonel Town Spending Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 19 was moved and seconded. Discussion followed. Article 19 carried.

Article 20 – Playground Project – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Three Hundred Thousand Dollars (\$300,000.00) for the purpose of upgrading the playground at the Colonel Town Recreation facility with Fifty Thousand Dollars (\$50,000.00) to come from the unassigned fund balance and the remaining Two Hundred Fifty Thousand (\$250,000.00) to come from grant funding.

Article 20 was moved and seconded. Discussion followed. Article 20 carried.

Article 21 – CASA – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) for the support of CASA (Court Appointed Special Advocates) of New Hampshire.

Article 21 was moved and seconded. Discussion followed. Article 21 carried.

Article 22 – Tri-County Transit – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of Tri-County Transit.

Article 22 was moved and seconded. Discussion followed. Article 22 carried.

Article 23 – Northern Human Services/White Mountain Mental Health – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Five Thousand Nine Hundred Twenty-One Dollars (\$5,921.00) for the support of Northern Human Services/White Mountain Mental Health.

Article 23 was moved and seconded. Discussion followed. Article 23 carried.

Article 24 – Senior Meals of Coos County – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500.00) for the support of the North Country Senior Meals Program.

Article 24 was moved and seconded. Discussion followed. Article 24 carried.

Article 25 – Northern Gateway Chamber of Commerce – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Thousand Six Hundred Forty Dollars (\$1,640.00), \$.50 per capita, for the support of the Northern Gateway Regional Chamber of Commerce.

Article 25 was moved and seconded. Discussion followed. Article 25 carried.

Article 26 – Center for New Beginnings – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000.00) to help support the Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country.

Article 26 was moved and seconded. Discussion followed. Article 26 carried.

Article 27 – Caleb Interfaith Volunteer Caregivers – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of the Caleb Interfaith Volunteer Caregivers.

Article 27 was moved and seconded. Discussion followed. Article 27 carried.

Article 28 – Tri-County CAP Energy Services Program – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Dollars (\$4,600.00) for the support of the Tri-County Community Energy Services Program.

Article 28 was moved and seconded. Discussion followed. Article 28 carried.

Article 29 – Backpack Feeding Program – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Thousand Two Hundred Thirty-Three Dollars (\$1,233.00) to assist with the cost of the weekend “Backpack” feeding program which St. Paul’s Episcopal Church, 113 Main Street, Lancaster, NH, currently funds.

Article 29 was moved and seconded. Discussion followed. Article 29 carried.

Article 30 – North Country Home Health & Hospice – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Nine Hundred Ninety-One Dollars (\$17,991.00) for the support of North Country Home Health & Hospice Agency.

Article 30 was moved and seconded. Discussion followed. Article 30 carried.

Article 31 – ServiceLink – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of One Thousand Eight Hundred Twenty Dollars (\$1,820.00) for the support of Coos ServiceLink Resource Center.

Article 31 was moved and seconded. Discussion followed. Article 31 carried.

Article 32 – Mt. Washington Regional Airport – Read by Moderator Riff.

To see if the Town will vote to raise and appropriate the sum of Four Thousand Six Hundred Nine Dollars (\$4,609.00) for the Town’s share of the operating budget for the Mt. Washington Regional Airport for the current fiscal year.

Article 32 was moved and seconded. Discussion followed. Article 32 carried.

Article 33 – Acceptance of Land – Read by Moderator Riff.

To see if the Town will vote to accept, as a gift, certain parcels of land, with all improvements thereon, from the Lancaster Rotary Club Charities. Said lands are listed as Lancaster Tax Map P07, Lots 007, 008 and 013. Acceptance does not change, and shall not be considered to change, any existing Town roads or streets.

Article 33 was moved and seconded. Discussion followed. Article 33 carried.

Article 34 – Acceptance of RSA 72:76 – Read by Moderator Riff.

To see if the Town will vote to accept the provisions of RSA 72:76 to allow the Board of Selectmen to accept for consideration requests for commercial and/or industrial construction exemption from municipal and local school property taxes. Said exemption shall apply to properties in the Commercial, Commercial/Industrial and Central Business Zoning Districts or in other Districts where Zoning Board approval was granted to operate in a commercial or industrial manner. Any exemption granted will be for a fixed duration of 3 tax years, and will exempt 100% of the new assessed value created by such construction. Authority of the Board of Selectmen to grant such exemptions will continue until Town Meeting 2024, unless reauthorized by the Town Meeting. (Exemptions granted for a fixed duration of 3 tax years will remain in place even if the Board's authority is not reauthorized).

Article 34 was moved and seconded. Discussion followed. Article 34 carried.

Article 35 – Transact Other Business.

Ms. Wyman had a few questions/remarks, she made an observation that the Conservation Commission is inactive and she would like to employ the Selectmen to get the Conservation Commission up and running.

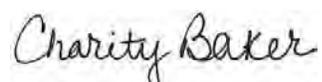
She also wanted to discuss adding trees to Main Street and to have funds to take care of the trees. She really would like to see the Town find funds to plant trees which is a great benefit to the Town. She mentioned that the Dow Tree Fund listing in the Trustee of the Trust Funds report still states that it is dedicated to plant trees and was told last year at Town Meeting that was no longer the case. It was stated in the paperwork for the Dow Tree Fund that if the fund was inactive for 3 years the money was to then be used to assist the Town's needy. She mentions that it still states that it is for trees in the report.

Ms. Wyman wanted to mention on a positive note that Mount Prospect rope tow found a company that will provide an insurance policy for the facility that will save the Town about \$3,000.

Finally, she wanted to express her appreciation to the Town employees for all they do. Don Williams also wanted to express his appreciation for all the Town does.

Motion was made, seconded and carried to adjourn.

Respectfully submitted,



Charity M. Baker
Town Clerk

TOWN MANAGER'S REPORT

In 2019 we completed improvements to the town office area. The deputy town clerk / tax collector area was completely renovated allowing for more space and security. The new space also allows much needed space for record storage.

We also added a handicap accessible restroom inside the town hall.

Further improvements are planned for 2020 to address handicap accessibility to the town hall. We recently filled the area along the north side of the building and having done so, we now can provide a ramp or lift to access the town hall from the parking lot. This issue has been studied for many years and prior options were very expensive.

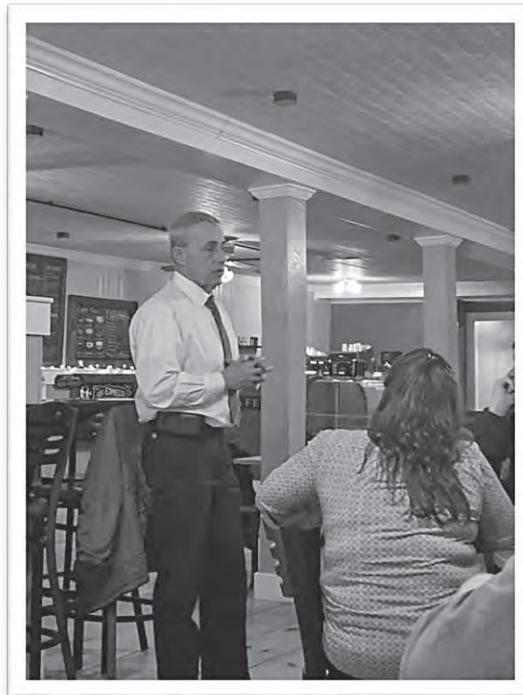
Our employees continue to perform above and beyond. I receive many compliments and praise from town residents regarding there interactions with employees.

I wish to thank the residents of Lancaster for their support. Many take the time to serve on boards and committees and as we know there is no pay for this. Their volunteerism is appreciated.

I also wish to thank jour board of selectmen for their support.

Respectfully submitted,

Edward Samson
Town Manager



REPORT OF THE BOARD OF SELECTMEN

It is hard to believe another year has passed us by and with that we have made some changes to the town office which includes, new work stations and a handicap restroom in the auditorium.

We should commend our town employees for their hard work and dedication, without the departments working together we would not be able to get the many projects each year completed at a substantial savings to the tax payers.

This year brings changes to Colonel Town Community House with a leadership change; we wish them continued success in their new role. We are very fortunate to have Colonel Town for all it does for our community.

We thank all our volunteers for their hard work and dedication. It's getting harder each year to find volunteers, so if anyone is interested in helping out contact the board of Selectmen or Town Manager for details.

If anyone is interested in joining us at one of our meetings, they are held the first and third Mondays of the month at 6:30 p.m. on the second floor of the town hall.

Respectfully submitted,

David Stickney
Chairman

Compliments of
Mt. Prospect Ski Tow



TOWN CLERK'S REPORT

Registration of Motor Vehicles	2017	2018	2019
Motor Vehicle Permit Fees Collected	\$654,081.25	\$685,910.76	\$701,352.95
NH Motor Vehicle	\$205,771.36	\$213,494.20	\$217,217.28
Municipal Agent Fees Collected	\$12,741.00	\$13,151.00	\$13,024.00
Motor Vehicle Waste Fees	\$11,238.00	\$11,447.00	\$11,400.30
Total Collected	<u>\$883,831.61</u>	<u>\$924,002.96</u>	<u>\$942,994.53</u>
Dog Licenses	<u>\$4,825.50</u>	<u>\$4,980.00</u>	<u>\$4,928.50</u>
Town Record Fees			
Automobile Title Applications	1,686.00	1,746.00	1,671.00
Recreation Vehicle Registrations	2,001.50	2,328.50	2,910.00
Municipal Agent Fees Collected	93.00	87.00	105.00
Renewal Fees	3,377.00	3,431.00	3,442.00
Boat Registrations	1,077.58	1,159.84	1,352.83
Municipal Agent Fees Collected	570.00	590.00	670.00
Certified Copies of Vital Records	11,217.00	10,830.00	9,950.00
UCC's	1,800.00	2,280.00	2,010.00
Marriage Intentions	1,650.00	1,350.00	1,250.00
Log Fees	160.65	269.00	281.00
Convenience Fees	236.00	-	-
Licenses and Fees	445.00	277.10	385.00
Total Collected	<u>\$24,313.73</u>	<u>\$24,348.44</u>	<u>\$24,026.83</u>
Total Remitted to the Treasurer	<u>\$912,970.84</u>	<u>\$953,331.40</u>	<u>\$971,949.86</u>

The town office has a fresh, new look! Renovations began in October to create a new workspace in the Town Clerk/Tax Collector's office with the remaining section of the office to be renovated in 2020. When you visit, you will notice the counter was pushed back giving more space for the customer, a new file room was created to free up space in the new area and to top it all off a new handicap restroom was added to the auditorium.

The office also has 3 workstations that can process all of your needs in one location. Each station can process motor vehicles, dogs, vital records, property taxes and water/sewer transactions. There is no need to switch back and forth between desks. This makes it much more convenient for the customer.

There was only one election in 2019, the town election on March 12, 2019. 2020 is going to be a big year for elections starting right off with the Presidential Primary on February 11th. The town election will follow on March 10th, State Primary on September 8th and the General election on November 10th. Remember, every vote does count. See you on election day!

Don't forget to renew your dog's license by April 30th to avoid a penalty. The rabies clinic will be held on Friday, April 3, 2020 from 5:00 pm to 6:30 pm at the Lancaster Fire Station.

Any motor vehicle whose manufacturer's model year is 2000 or newer requires a title. Titles that are mailed and returned to the State because a person has moved are kept forever. They are not forwarded. To get the title you have to contact the Title Bureau. You can get several motor vehicle forms from the Department of Safety website.

You can request a certified copy of vital records online through EVITALs. Just go to the Town's website and go to the Town Clerk's page.

Visit the town's website at www.lancasternh.org. There is a lot of valuable information on the site.

Respectfully submitted,



Charity M. Baker, Town Clerk

**The Annual Rabies Clinic is scheduled
for Friday, April 3, 2020
at the Lancaster Fire Station
From 5pm – 6:30pm**

The following prices are for Dogs and Cats

Rabies: \$15.00

Distemper: \$15.00

Kennel Cough: \$15.00

Lyme Disease: \$35.00

Feline Leukemia: \$30.00



TRACK YOUR BALLOT

Voters: check your party, find your polling place, and more...

Absentee Voters

Track your ballots on:

<http://app.sos.nh.gov>





Roberts & Greene, PLLC

INDEPENDENT AUDITOR'S REPORT

To the Town Manager and Members of the Board of Selectmen
Town of Lancaster
Lancaster, New Hampshire 03584

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lancaster, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental and Business-type Activities

As discussed in Note 1.B.3. to the financial statements, management has not determined its total liability, related deferral amounts, or expense for postemployment benefits other than pensions (OPEB) in governmental and business-type activities. Accounting principles generally accepted in the United States of America require that management recognize these OPEB liability, deferrals and expense, which would increase the liabilities, decrease net position, and increase expenses of the governmental and business-type activities. The amount by which this departure would affect the liabilities, net position and expenses of the governmental and business-type activities is not reasonably determinable.

47 Hall Street ■ Concord, NH 03301
603-856-8005 ■ 603-856-8431 (fax)
info@roberts-greene.com

Adverse Opinion

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly the respective financial position of the governmental and business-type activities of the Town of Lancaster as of December 31, 2018, or the respective changes in financial position thereof for the fiscal year then ended.

Unmodified Opinions

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lancaster as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 35 and 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Lancaster has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lancaster's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by *Title 2 U.S. Code of Federal Regulation Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), and is also not a required part of the basic financial statements. These schedules are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 23, 2019 on our consideration of the Town of Lancaster's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. This purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the Town of Lancaster's internal control over financial reporting and compliance.

December 23, 2019

Robert & Greene, PLLC

TAX COLLECTOR'S REPORT

The town office has a fresh, new look! Renovations began in October to create a new workspace in the Town Clerk/Tax Collector's office with the remaining section of the office to be renovated in 2020. When you visit, you will notice the counter was pushed back giving more space for the customer, a new file room was created to free up space in the new area and to top it all off a new handicap restroom was added to the auditorium. The office has 3 workstations that can process all of your needs in one location. Each station can process motor vehicles, dogs, vital records, property taxes and water/sewer transactions.

There is no need to switch back and forth between desks. This makes it much more convenient for the customer. The tax department offers the convenience of paying your property taxes, water & sewer online along with accessing a copy of your tax bill and assessment data. Visit our website - www.lancasternh.org. You can also sign up for paperless billing and receive your bill via email. To do so, contact the Tax Collector 603-788-3391 or taxcollector@lancasternh.org or through the tax payment kiosk when paying your bill online.

Assessment Data
Review Online

Property Taxes
Review/Pay Online

The following dates I would like to make the taxpayer aware of in the up coming year:

February	Delinquent Notices will be mailed
April	Water Meters read the 1 st week of April Water/Sewer bill mailed the 2 nd week of April Delinquent notices due date is the 17 th Lien process begins with issuing an impending lien notice on any unpaid taxes after the delinquent due date
May	Due date on 1 st Issue Water/Sewer bill Impending lien notice due date is the 24 th Liens will be executed on the 22 nd on any unpaid delinquent taxes after the impending lien due date. Mortgage notices mailed within 45 days of this date
June	Issue 1 st Issue Property Tax bill
July	Due date on 1 st Issue Property Tax bill Impending deed notices will be mailed to property owners and mortgage holders on any outstanding 2017 tax liens (2017 tax levy)
August	Execute tax collector's deeds on 14 th on any outstanding 2017 tax liens (2017 tax levy) after the impending deed due date
October	Water Meters read 1 st week of October Water/Sewer bill mailed 2 nd week of October
November	Issue 2 nd Issue Property Tax bill Due date on 2 nd Issue Water/Sewer bill
December	Due date on 2 nd Issue Property Tax bill

Respectfully submitted,

Charity Baker

Charity M. Baker, Tax Collector



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$345,877.09		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$6,225.00		
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$113,499.30		
Property Tax Credit Balance		(\$33,800.70)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2017	Prior Levies
Property Taxes	3110	\$7,147,222.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$20,816.53	\$2,092.97	
Excavation Tax	3187	\$1,142.78		
Other Taxes	3189	\$960,243.92	\$7,474.60	

Overpayment Refunds	Account	Levy for Year of this Report	2017	2016	2015
Property Taxes	3110	\$19,528.76			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,229.43	\$31,450.12		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$8,120,382.72	\$506,619.08	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$6,666,100.45	\$216,937.25		
Resident Taxes				
Land Use Change Taxes		\$2,750.00		
Yield Taxes	\$20,816.53	\$2,092.97		
Interest (Include Lien Conversion)	\$5,154.43	\$26,352.12		
Penalties	\$75.00	\$5,098.00		
Excavation Tax	\$1,142.78			
Other Taxes	\$838,328.61	\$58,107.11		
Conversion to Lien (Principal Only)		\$191,580.56		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2017	Prior Levies	
			2016	2015
Property Taxes	\$39,958.23	\$221.00		
Resident Taxes				
Land Use Change Taxes		\$3,475.00		
Yield Taxes				
Excavation Tax				
Other Taxes	\$10,063.90	\$5.07		
Current Levy Deeded	\$361.60			



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$434,645.46			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$111,489.81			
Property Tax Credit Balance	(\$7,754.08)			
Other Tax or Charges Credit Balance				
Total Credits	\$8,120,382.72	\$506,619.08	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$538,381.19
Total Unredeemed Liens (Account #1110 - All Years)	\$333,330.70



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$178,164.51	\$214,983.99
Liens Executed During Fiscal Year		\$210,356.93		
Interest & Costs Collected (After Lien Execution)		\$4,685.71	\$17,102.76	\$59,132.00
Total Debits	\$0.00	\$215,042.64	\$195,267.27	\$274,115.99

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$60,296.72	\$76,488.33	\$124,705.93
Interest & Costs Collected (After Lien Execution) #3190		\$4,685.71	\$17,102.76	\$59,132.00
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$3,187.11	\$3,048.06	\$2,448.58
Unredeemed Liens Balance - End of Year #1110		\$146,873.10	\$98,628.12	\$87,829.48
Total Credits	\$0.00	\$215,042.64	\$195,267.27	\$274,115.99

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$538,381.19
Total Unredeemed Liens (Account #1110 - All Years)	\$333,330.70



LANCASTER (247)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Charity	Baker	1/16/2018

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Charity Baker

 Preparer's Signature and Title



Lancaster
Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Jason Call (Northtown Associates)

Municipal Officials		
Name	Position	Signature
David Stickney	Selectmen	
Leo Enos	Selectmen	
Leon Rideout	Selectmen	

Preparer		
Name	Phone	Email
Edward Samson	603-788-3391	townmanager@lancasternh.org

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	24,693.74	\$2,167,635	
1B	Conservation Restriction Assessment RSA 79-B	1.25	\$207	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	1.01	\$8,700	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	2,747.69	\$44,921,100	
1G	Commercial/Industrial Land	584.67	\$16,820,700	
1H	Total of Taxable Land	28,028.36	\$63,918,342	
1I	Tax Exempt and Non-Taxable Land	2,861.65	\$9,440,100	
Buildings Value Only		Structures	Valuation	
2A	Residential		\$144,950,248	
2B	Manufactured Housing RSA 674:31		\$3,782,000	
2C	Commercial/Industrial		\$48,723,000	
2D	Discretionary Preservation Easements RSA 79-D	10	\$26,252	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings		\$197,481,500	
2G	Tax Exempt and Non-Taxable Buildings		\$37,947,400	
Utilities & Timber			Valuation	
3A	Utilities		\$14,620,800	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$276,020,642	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$276,020,642	
Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$15,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b		13	\$338,600
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		16	\$187,250
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
20	Total Dollar Amount of Exemptions			\$525,850
21A	Net Valuation			\$275,494,792
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$275,494,792
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$275,494,792
22	Less Utilities			\$14,620,800
23A	Net Valuation without Utilities			\$260,873,992
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$260,873,992



Utility Value Appraiser

George Sansoucy

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$12,317,600
	\$12,317,600

Gas Company Name	Valuation
PORTLAND NATURAL GAS TRANSMISSION SYSTEM	\$194,400
PORTLAND PIPE LINE CORPORATION	\$2,108,800
	\$2,303,200



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$100	121	\$12,100
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	10	\$14,000
All Veterans Tax Credit RSA 72:28-b	\$100	6	\$600
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		137	\$26,700

Deaf & Disabled Exemption Report			
Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
Disabled Income Limits		Disabled Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	1	\$20,000	\$20,000	\$15,900
75-79	0	75-79	2	\$25,000	\$50,000	\$50,000
80+	0	80+	10	\$30,000	\$300,000	\$272,700
			13		\$370,000	\$338,600
Income Limits		Asset Limits				
Single	\$18,400	Single	\$35,000			
Married	\$26,400	Married	\$35,000			

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)
 Granted/Adopted? Yes Structures: 2

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)
 Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)
 Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)
 Granted/Adopted? Yes Properties: 0
 Percent of assessed value attributable to new construction to be exempted: 0
 Total Exemption Granted: \$0

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)
 Granted/Adopted? No Properties:
 Assessed value prior to effective date of RSA 75:1-a:
 Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	4,264.43	\$1,198,232
Forest Land	11,391.73	\$644,030
Forest Land with Documented Stewardship	8,284.42	\$309,134
Unproductive Land	351.20	\$7,571
Wet Land	401.96	\$8,668
	24,693.74	\$2,167,635

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	9,742.31
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	0.00
Total Number of Owners in Current Use	Owners:	331
Total Number of Parcels in Current Use	Parcels:	649

Land Use Change Tax

Gross Monies Received for Calendar Year		\$2,750
Conservation Allocation	Percentage: 10.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$275
Monies to General Fund		\$2,475

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	1.25	\$207
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	1.25	\$207

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	1
Parcels in Conservation Restriction	Parcels:	1



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
3	10	1.01	\$8,700	\$26,252

Map	Lot	Block	%	Description
000R27	000002	000000	25	79-D HISTORIC BARN
000R27	000002	000000	25	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000P10	000067	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN
000R16	000048	000000	75	79-D HISTORIC BARN

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	437.60
White Mountain National Forest only, account 3186	\$4,432.00	1,601.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
MCKEE INN LIMITED PARTNER	\$35,000
WEEKS HOSPITAL	\$19,500
SNHS MANAGEMENT CORPORATI	\$18,000
TRI-COUNTY COMMUNITY ACTION	\$2,500
	\$75,000

Notes

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$1,254,741
General Fund Operating Expenses	\$10,511,749
Final Overlay	\$56,862

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2019 Fund Balance Retention Guidelines: Lancaster	
Description	Amount
Current Amount Retained (13.06%)	\$1,372,542
17% Retained <i>(Maximum Recommended)</i>	\$1,786,997
10% Retained	\$1,051,175
8% Retained	\$840,940
5% Retained <i>(Minimum Recommended)</i>	\$525,587



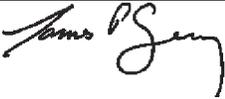
2019
\$24.90

Tax Rate Breakdown Lancaster

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$2,612,619	\$275,494,792	\$9.49
County	\$1,280,884	\$275,494,792	\$4.65
Local Education	\$2,458,213	\$275,494,792	\$8.92
State Education	\$481,203	\$260,873,992	\$1.84
Total	\$6,832,919		\$24.90

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$6,832,919
War Service Credits	(\$26,700)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$6,806,219

 James P. Gerry Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/8/2019
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$7,546,190	
Net Revenues (Not Including Fund Balance)		(\$4,478,710)
Fund Balance Voted Surplus		(\$538,423)
Fund Balance to Reduce Taxes		\$0
War Service Credits	\$26,700	
Special Adjustment	\$0	
Actual Overlay Used	\$56,862	
Net Required Local Tax Effort	\$2,612,619	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,280,884	
Net Required County Tax Effort	\$1,280,884	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$6,544,422	
Net Education Grant		(\$3,605,006)
Locally Retained State Education Tax		(\$481,203)
Net Required Local Education Tax Effort	\$2,458,213	
State Education Tax	\$481,203	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$481,203	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$275,494,792	\$275,396,322
Total Assessment Valuation without Utilities	\$260,873,992	\$259,593,322
Commercial/Industrial Construction Exemption	\$0	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$275,494,792	\$275,396,322

Village (MS-1V)

Description	Current Year
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Lancaster

Tax Commitment Verification

2019 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$6,806,219
1/2% Amount	\$34,031
Acceptable High	\$6,840,250
Acceptable Low	\$6,772,188

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	6,791,364.
Less amount for any applicable Tax Increment Financing Districts (TIF)	_____
Net amount after TIF adjustment	6,791,364

Under penalties of perjury, I verify the amount above was the 2019 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature: <i>Charity Baker</i>	Date: <i>11/12/19</i>
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Lancaster	Total Tax Rate	Semi-Annual Tax Rate
Total 2019 Tax Rate	\$24.90	\$12.45

Associated Villages



TOWN OF LANCASTER TAX RATES



<u>YEAR</u>	<u>TOTAL</u>	<u>TOWN</u>	<u>COUNTY</u>	<u>SCHOOL</u>	<u>STATE</u>
1978	\$5.30	\$1.27	\$3.83	\$0.20	
1979	\$5.45	\$1.36	\$3.75	\$0.34	
1980	\$6.03	\$1.60	\$4.09	\$0.34	
1981	\$6.27	\$1.56	\$4.24	\$0.47	
1982	\$7.37	\$1.97	\$4.82	\$0.58	
1983	\$7.92	\$1.43	\$5.90	\$0.59	
1984	\$7.26	\$1.22	\$5.46	\$0.58	
1985	\$6.78	\$1.27	\$4.88	\$0.63	
1986	\$7.07	\$1.43	\$5.07	\$0.57	
1987	\$6.52	\$1.88	\$3.82	\$0.82	
1988	\$17.05	\$5.46	\$2.33	\$9.26	Re-evaluation
1989	\$21.10	\$5.52	\$2.54	\$13.04	
1990	\$23.05	\$5.58	\$2.30	\$15.17	
1991	\$22.20	\$6.25	\$2.42	\$13.53	
1992	\$24.18	\$6.24	\$2.74	\$15.20	
1993	\$30.78	\$7.66	\$3.48	\$19.64	Trend Factoring
1994	\$30.34	\$7.63	\$2.93	\$19.78	
1995	\$30.34	\$7.63	\$3.24	\$19.47	
1996	\$32.10	\$8.15	\$3.50	\$20.45	
1997	\$34.85	\$8.22	\$3.86	\$22.77	
1998	\$34.85	\$8.20	\$3.91	\$22.74	
1999	\$26.70	\$8.87	\$3.98	\$7.01	\$6.84
2000	\$29.24	\$8.58	\$3.78	\$10.11	\$6.77
2001	\$29.50	\$8.65	\$4.13	\$9.98	\$6.74
2002	\$33.16	\$9.65	\$4.60	\$12.50	\$6.41
2003	\$24.58	\$7.69	\$3.36	\$10.19	\$3.34
2004	\$24.58	\$7.08	\$4.19	\$10.69	\$2.62
2005	\$22.88	\$6.90	\$3.59	\$9.64	\$2.75
2006	\$24.43	\$7.25	\$3.99	\$10.52	\$2.67
2007	\$23.17	\$7.15	\$3.80	\$9.53	\$2.69
2008	\$19.51	\$5.99	\$3.89	\$7.47	\$2.16
2009	\$18.08	\$7.03	\$3.48	\$5.27	\$2.30
2010	\$18.52	\$7.75	\$3.54	\$5.05	\$2.18
2011	\$18.53	\$7.29	\$4.01	\$5.02	\$2.21
2012	\$20.73	\$7.94	\$4.18	\$6.41	\$2.20
2013	\$23.35	\$9.32	\$4.05	\$7.74	\$2.24
2014	\$23.40	\$9.10	\$4.63	\$7.53	\$2.14
2015	\$27.49	\$9.80	\$4.72	\$10.64	\$2.33
2016	\$25.61	\$9.06	\$4.26	\$10.01	\$2.28
2017	\$26.34	\$9.64	\$4.70	\$9.98	\$2.02
2018	\$26.16	\$9.48	\$4.45	\$10.15	\$2.08
2019	\$24.90	\$9.49	\$4.65	\$8.92	\$1.84

SCHEDULE OF TOWN PROPERTY

<u>MAP/LOT</u>	<u>DESCRIPTION</u>
P11-003	Town Hall, 25 Main Street Fire Station, 10 Mechanic Street Highway Garage, 16-18 Mechanic Street
P11-031	Police Station, 11 Mechanic Street
P11-026	Lancaster EMS Building, 19 Mechanic Street
P06-082	Weeks Memorial Library, 128 Main Street
R13-063	Water Treatment Plant, 300 Pleasant Valley Road
P06-051	Col. Town Recreation, 16 High Street
R13-031	Col. Town Community Camp, 38 Community Camp Road
R09-068	Transfer Station, 121 Water Street Main Pump Station, 60 Heath Street
R09-065	Lagoons & Chlorine Building, 140 & 150 Water Street
R10-065	Salt Shed & Reservoir, 106 Prospect Street
R01-019	Water Tank, Industrial Park Road
R01-017	Pump Station, 673 Main Street
P01-004	Pump Station, 458 Main Street
P07-070	Pump Station, 55-59 Middle Street
R11-055	Pump Station, 55 Grange Road Pump Station, North Road Pump Station, Indian Brook, Summer Street
P06-043	Wilder Cemetery, Main Street
P06-070	Summer Street Cemetery, 89 Summer Street
R28-004	Martin Meadow Pond Cemetery, Martin Meadow Pond Road
P06-001	Centennial Park, Main Street
P06-048	Cross Park, Main Street
P11-035	Soldier Park, Main Street
P07-085	Drew Park, 109 Main Street
P07-004	Municipal Parking Lot, Main Street
P07-120	Municipal Parking Lot, Bunker Hill Street
P05-058	Summer Street Cemetery Entrance
P07-005	Welcome Center, 25 Park Street
P07-019	Fire Museum, 30 Park Street
P12-023	Riverside Drive (Ice Retention Dam)
P14-028	Holton Park
P14-029	Holton Park
R01-015	Industrial Park
R01-048	Pines, Main Street
R04-006	Island in Israel River
R04-008	Main Street – B&M RR
R04-034	School Street, behind Courthouse
R05-001	Town Forest, Causeway Street
R10-032	Riverside Drive
R11-056	Grange Road
R26-027	111 Martin Meadow Pond Boat Access
P06-071	Summer Street (Cemetery)
P14-037	Holton Park
R12-001	Pleasant Valley Road
R27-009	Prospect Street

INVENTORY OF MUNICIPAL EQUIPMENT

HIGHWAY

1965 Joy Compressor
1985 Eager Beaver Roller SRH300
1992 Compactor
1993 Homemade Cold Patch Trailer
2003 Power Eagle Pressure Washer
2005 International 7400 Dump Truck
2005 Exmark Mower
2009 Sterling L8500 Dump Truck
2009 Sterling 1½ ton Dump Truck
2010 Case 621EXT Loader
2010 Sterling Dump Truck
2010 John Deere Excavator
2011 HUDS Trailer
2013 John Deere Loader/Backhoe
2014 Holder Sidewalk Plow
2014 Wells Cargo Trailer
2015 John Deere Grader
2017 Western 4700SF Dump Truck
2017 Elgin Sweeper
2017 Chevrolet Pickup
Gravelly Mower
- 5000 Watt Generator

WATER & SEWER

1994 Power Jet Sewer Machine
1994 Trench Box
1995 Load Rite Trailer
2000 Mack Dump Truck
2002 Muffin Auger Monster
2003 Wells Utility Trailer
2009 Ford F350 Pickup
2010 Ingersoll Air Compressor
2013 Ford F250 Pickup
2019 GMC 3500

CEMETERY

2013 Gravelly Mower
2016 Gravelly Mower

TOWN OFFICE

2013 Ford Taurus

FIRE DEPARTMENT

1930 Hose Cart
1934 Maxim Pumper
1984 Snowcraft Trailer
1996 Carmate Trailer
1998 Freightliner Rescue Van
2002 Polaris 6x6
2003 Newman Pumper
2008 Ingersoll Rand Light Tower
2009 Newman Ladder Truck
2010 Ford E350 Van Ambulance
2011 International Tanker
2012 Ford E450 Ambulance
2013 Ford E450 Ambulance
2013 Ford Explorer
2013 HME Pumper
2016 Ford F250 Pickup
2017 Ford E350 Ambulance
2017 Ford Transit Ambulance
2019 Ford Transit Ambulance

TRANSFER STATION

2004 MSW Trash Compactor
2005 Volvo L50E Wheel Loader
2010 Bobcat Skidsteer
2010 Demogrinder
2010 Glass Pulverizer
- Box Trailers (13 units)
- Balers (4)
- Oil Filter Crusher
- Waste Oil Furnace

POLICE

2017 Ford Expedition – Cruiser
2017 Ford Expedition – Cruiser
2019 Ford Explorer - Cruiser
2010 Box Utility Trailer

COL. TOWN RECREATION

1987 Ford Tractor
2007 Polaris Sportsman
2010 Exmark Mower
2010 Kioti CK30 Tractor
2018 Ford Pickup
2018 Skag Patriot

TOWN OF LANCASTER

FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2019

DETAILED STATEMENT OF REVENUES:

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<u>Taxes:</u>			
Property Tax	\$ -	\$ 6,783,633.34	(\$6,783,633.34)
Payment in Lieu of Taxes	\$ 79,247.00	\$ 77,152.31	\$ 2,094.69
Land Use Change Taxes	\$ 3,000.00	\$ -	\$ 3,000.00
Yield Taxes	\$ 25,000.00	\$ 12,386.17	\$ 12,613.83
Interest & Penalties	\$ 85,000.00	\$ 86,920.98	(\$1,920.98)
Excavation Tax	\$ 1,000.00	\$ 1,304.52	(\$304.52)
Total Taxes	\$ 193,247.00	\$6,961,397.32	(\$6,768,150.32)

Intergovernmental Revenues:

Highway Block Grants	\$ 108,493.00	\$ 109,830.39	(\$1,337.39)
State Revenue	\$ -	\$ 77,716.27	(\$77,716.27)
Railroad Tax	\$ -	\$ 147.00	(\$147.00)
Room & Meals Tax	\$ 181,189.00	\$ 179,968.93	\$ 1,220.07
Total Intergovernmental Revenues	\$ 289,682.00	\$ 367,662.59	(\$77,980.59)

Special Grants for Projects:

LCHIP	\$ -	\$ 200.00	(\$200.00)
250th Anniversary Celebration	\$ -	\$ 276.00	(\$276.00)
Lighting Rebate	\$ -	\$ 6,406.50	(\$6,406.50)
Energy Project (Tillotson)	\$ -	\$ 39,250.00	(\$39,250.00)
Business Loan Reimbursements	\$ -	\$ 28,819.10	(\$28,819.10)
RBDG Grant	\$ -	\$ 5,456.25	(\$5,456.25)
Open Space Institute	\$ -	\$ 12,000.00	(\$12,000.00)
EMS/Fire--Equipment	\$ -	\$ 471.31	(\$471.31)
Police--Security System	\$ -	\$ 1,124.00	(\$1,124.00)
CTR--Playground Project	\$ 250,000.00	\$ -	\$ 250,000.00
Total Special Grants	\$ 250,000.00	\$ 94,003.16	\$155,996.84

Income from Departments:

Motor Vehicle Permits Fees	\$ 600,000.00	\$ 701,352.95	(\$101,352.95)
Town Clerk Fees	\$ 29,255.00	\$ 33,772.33	(\$4,517.33)
Town Office Revenues	\$ 2,300.00	\$ 2,760.00	(\$460.00)
Lancaster Conservation Commission	\$ 5,500.00	\$ -	\$ 5,500.00
Martin Meadow Pond Dam	\$ -	\$ -	\$ -
Planning & Zoning	\$ 2,400.00	\$ 1,420.76	\$ 979.24
Police Department	\$ 6,875.00	\$ 17,807.35	(\$10,932.35)
Police--Lancaster Fair	\$ 22,000.00	\$ 21,379.01	\$ 620.99
EMS/Fire Department	\$ 1,150,000.00	\$ 1,464,457.23	(\$314,457.23)
Highways & Streets	\$ 100.00	\$ -	\$ 100.00
Solid Waste--CD	\$ 77,250.00	\$ 105,294.41	(\$28,044.41)

Pay-As-You-Throw Bags	\$ 84,800.00	\$ 74,664.00	\$ 10,136.00
Water Department	\$ 614,605.00	\$ 565,622.86	\$ 48,982.14
Sanitation Department	\$ 533,605.00	\$ 533,546.15	\$ 58.85
Lancaster Municipal Cemeteries	\$ 25,800.00	\$ 38,525.95	(\$12,725.95)
William D. Weeks Memorial Library	\$ 55,904.00	\$ 339,609.87	(\$283,705.87)
Col. Town Spending Committee	\$ 344,647.74	\$ 350,475.32	(\$5,827.58)
Motor Vehicle Waste Fees Fund	\$ 7,200.00	\$ 9,779.59	(\$2,579.59)
5 Cents Cans	\$ 9,505.00	\$ 7,937.45	\$ 1,567.55
Total Income from Departments	\$ 3,571,746.74	\$ 4,268,405.23	(\$696,658.49)
 <u>Miscellaneous Revenues:</u>			
Insurance	\$ -	\$ -	\$ -
Interest	\$ 4,000.00	\$ 6,893.02	(\$2,893.02)
Notes & Bonds	\$ -	\$ -	\$ -
Sale of Town Property	\$ 2,000.00	\$ 2,500.00	(\$500.00)
Sale of Town Equipment	\$ 1,000.00	\$ 427.00	\$ 573.00
Sale of Town Timber	\$ -	\$ -	\$ -
Capital Reserve Funds	\$ 62,049.00	\$ 77,770.08	(\$15,721.08)
Total Miscellaneous Revenues	\$ 69,049.00	\$ 87,590.10	(\$18,541.10)
TOTAL APPROPRIATIONS & REVENUES	<u>\$4,373,724.74</u>	<u>\$11,779,058.40</u>	<u>(\$7,405,333.66)</u>

DETAILED STATEMENT OF EXPENDITURES:

	<u>APPROPRIATIONS</u>	<u>YEAR-TO-DATE</u>	<u>UNDER (OVER)</u>
<u>General Government:</u>			
Executive	\$ 94,620.00	\$ 95,887.54	(\$1,267.54)
Election, Registration & Vital	\$ 65,120.00	\$ 58,541.30	\$ 6,578.70
Financial Administration	\$ 310,725.00	\$ 300,220.70	\$ 10,504.30
Legal Expenses	\$ 45,500.00	\$ 31,878.22	\$ 13,621.78
Personnel Administration	\$ 879,750.00	\$ 787,243.36	\$ 92,506.64
EECBC Energy Audits	\$ -	\$ 130.00	(\$130.00)
Small Business Loans	\$ -	\$ 72,722.34	(\$72,722.34)
SG--Community Energy Program	\$ -	\$ 18,783.74	(\$18,783.74)
SG--RBDG Grant	\$ -	\$ 1,263.75	(\$1,263.75)
SG--Open Space Inst. Grant	\$ -	\$ 1,700.00	(\$1,700.00)
SG--Police --Video System Upgrade	\$ -	\$ 1,124.00	(\$1,124.00)
SG--Police--Cruiser	\$ -	\$ -	\$ -
Planning & Zoning	\$ 14,125.00	\$ 10,684.14	\$ 3,440.86
General Government Buildings	\$ 45,200.00	\$ 50,360.19	(\$5,160.19)
Lancaster Municipal Cemeteries	\$ 50,725.00	\$ 59,053.61	(\$8,328.61)
Insurance & Bonds	\$ 125,016.00	\$ 105,202.41	\$ 19,813.59
Advertising & Regional Association	\$ 16,640.00	\$ 16,640.00	\$ -
Total General Government	\$1,647,421.00	\$1,611,435.30	\$35,985.70
 <u>Public Safety:</u>			
Police Department	\$ 613,160.00	\$ 585,564.89	\$ 27,595.11
Police Department--Lancaster Fair	\$ 22,000.00	\$ 19,732.62	\$ 2,267.38
EMS/Fire Department	\$ 915,420.00	\$ 1,052,727.65	(\$137,307.65)

Safety Committee	\$ 100.00	\$ -	\$ 100.00
Total Public Safety	\$1,550,680.00	\$1,658,025.16	(\$107,345.16)

Highways & Streets:

Highways & Streets	\$ 850,685.00	\$ 856,757.21	(\$6,072.21)
Street Lighting	\$ 25,000.00	\$ 26,227.47	(\$1,227.47)
Total Highways & Streets	\$ 875,685.00	\$ 882,984.68	(\$7,299.68)

Solid Waste, Water & Sanitation Departments:

Solid Waste Collection	\$ 46,800.00	\$ 46,800.00	\$ -
Solid Waste--MSW	\$ 84,800.00	\$ 89,945.00	(\$5,145.00)
Solid Waste--CD	\$ 235,705.00	\$ 243,810.06	(\$8,105.06)
Water Department	\$ 614,605.00	\$ 591,290.99	\$ 23,314.01
Sanitation Department	\$ 533,605.00	\$ 424,695.29	\$ 108,909.71
Total Solid Waste, Water & Sewer Depts	\$1,515,515.00	\$ 1,396,541.34	\$ 118,973.66

Health Administration:

Health Officer & Expenses	\$ 900.00	\$ 802.30	\$ 97.70
Animal Control	\$ 600.00	\$ -	\$ 600.00
Health Agencies & Hospitals	\$ 23,912.00	\$ 23,912.00	\$ -
Total Health Administration	\$ 25,412.00	\$ 24,714.30	\$ 697.70

Welfare:

Town Welfare	\$ 50,000.00	\$ 51,145.51	(\$1,145.51)
Court Appointed Special Advocates	\$ 1,000.00	\$ 1,000.00	\$ -
TCCAP--Energy Services Program	\$ 4,600.00	\$ 4,600.00	\$ -
Caleb Caregivers	\$ 4,000.00	\$ 4,000.00	\$ -
American Red Cross	\$ -	\$ -	\$ -
Tri-Town Public Transit Route	\$ 4,000.00	\$ 4,000.00	\$ -
Senior Wheels Demand Response	\$ 4,500.00	\$ 4,500.00	\$ -
Center of New Beginnings	\$ 1,000.00	\$ 1,000.00	\$ -
Coos Service Link Resource Center	\$ 1,820.00	\$ 1,820.00	\$ -
Big Brothers-Big Sisters	\$ -	\$ -	\$ -
Total Welfare	\$ 70,920.00	\$ 72,065.51	\$ (1,145.51)

Culture & Recreation:

Motor Vehicle Waste Fees/5 Cents Cans	\$ 16,705.00	\$ 20,659.07	(\$3,954.07)
Lancaster Conservation Commission	\$ 5,500.00	\$ 5,003.21	\$ 496.79
Skating Rink	\$ 5,000.00	\$ 2,232.08	\$ 2,767.92
Mt. Prospect Ski Club	\$ 5,000.00	\$ 3,456.61	\$ 1,543.39
Park Maintenance	\$ 5,000.00	\$ 5,194.00	(\$194.00)
Town Band	\$ 2,000.00	\$ 2,000.00	\$ -
Col Town Spending Committee	\$ 434,527.61	\$ 398,611.86	\$ 35,915.75
Patriotic Purposes	\$ 1,000.00	\$ 250.00	\$ 750.00
Town Events	\$ 2,000.00	\$ -	\$ 2,000.00
Mt. Washington Regional Airport	\$ 4,609.00	\$ 4,609.00	\$ -
William D. Weeks Memorial Library	\$ 300,806.00	\$ 275,634.04	\$ 25,171.96
Total Culture & Recreation	\$ 782,147.61	\$ 717,649.87	\$64,497.74

Debt Service:

Long Term Notes & Bonds (P/I)	\$ 21,704.00	\$ 21,704.36	(\$0.36)
Interest--Abatement	\$ -	\$ 74.20	(\$74.20)
Total Debt Service	\$ 21,704.00	\$ 21,778.56	(\$74.56)

Capital Outlay & Special Projects:

Town Hall Renovations	\$ 20,000.00	\$ 9,201.24	\$ 10,798.76
New Ambulance	\$ 110,000.00	\$ 107,435.30	\$ 2,564.70
Summer Street Project	\$ -	\$ 184.47	(\$184.47)
H&S--Dump Truck	\$ 40,000.00	\$ 38,320.92	\$ 1,679.08
Backpack Feeding Program	\$ 1,233.00	\$ 1,233.00	\$ -
Wastewater Master Plan/Asset Managemt	\$ 135,000.00	\$ 12,842.70	\$ 122,157.30
Road Pavement	\$ 200,000.00	\$ 200,000.00	\$ -
H&S--New Paint Sprayer	\$ 6,000.00	\$ 5,799.99	\$ 200.01
EMS/Fire--Air Packs	\$ 42,000.00	\$ 41,920.00	\$ 80.00
EMS/Fire--Cardiac Monitors	\$ 70,000.00	\$ 68,551.67	\$ 1,448.33
Col Town Rec--New Pickup Truck	\$ 18,049.00	\$ 18,049.00	\$ -
Col Town Rec--Entrance Sidewalk	\$ 9,000.00	\$ -	\$ 9,000.00
Col Town Rec--New Safety Net/Fence	\$ 11,000.00	\$ 6,190.00	\$ 4,810.00
Col Town Rec--Handicap Ramp	\$ 4,000.00	\$ -	\$ 4,000.00
Col Town Rec--Playground Project	\$ 300,000.00	\$ -	\$ 300,000.00
Col Town Recreation Renovations	\$ -	\$ 38,131.93	(\$38,131.93)
Total Capital Outlay & Special Projects	\$ 966,282.00	\$ 547,860.22	\$ 418,421.78

Capital Reserve Funds:

Highway Department	\$ 40,000.00	\$ 40,000.00	\$ -
EMS/Fire Department	\$ 20,000.00	\$ 20,000.00	\$ -
Weeks Memorial Library	\$ 5,000.00	\$ 5,000.00	\$ -
Lancaster Municipal Cemeteries	\$ 5,000.00	\$ 5,000.00	\$ -
Col Town Recreation	\$ 11,902.00	\$ 11,898.34	\$ 3.66
Industrial Development	\$ 8,521.00	\$ 8,521.00	\$ -
Total Capital Reserve Funds	\$ 90,423.00	\$ 90,419.34	\$ 3.66

TOTAL APPROPRIATIONS & EXPENDITURES	<u>\$ 7,546,189.61</u>	<u>\$ 7,023,474.28</u>	<u>\$ 522,715.33</u>
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REPORT OF THE TRUST FUNDS FOR THE TOWN OF LANCASTER ON DECEMBER 31, 2019

Date Created	Name of Trust Fund	Purpose of Fund	How Invested	Principal Beginning Balance	New Funds Created	Withdrawals/ Bank fees	Principal Ending Balance	Income Balance Beg. of Year	Income During Year	Expended During Year	Income Balance End of Year	Cumulative Gain (Loss) on Investment	Total Principal & Interest
1914	Lyman Blandin Fund	Benefit of Needy	Invest	\$ 78,280.20	\$ -	\$ (850.46)	\$ 77,429.74	\$ 119,958.89	\$ 8,446.52	\$ (6,850.46)	\$ 121,554.75	\$ 61,268.72	\$ 260,253.21
1880	Cemetery Fund	Perpetual care	Invest	259,552.19	-	(1,151.57)	258,400.62	11,066.45	11,638.42	(11,617.03)	11,087.84	58,828.59	328,317.05
1926	Helen W C Denison Fund	Care of Cross Park	Invest	7,904.71	-	(79.34)	7,825.37	11,866.06	718.71	(79.34)	12,505.43	7,352.42	27,683.22
1932	Jas. L Dow Fund	Beautify Parks & Streets	Invest	7,041.11	-	(74.57)	6,966.54	11,560.01	674.66	(74.57)	12,160.10	6,889.57	26,016.21
1910	Historical Trust	Complete History of Town	Invest	1,166.25	-	(11.86)	1,154.39	1,784.55	106.66	(11.86)	1,879.35	1,093.40	4,127.14
1920	Emmon Smith Fund	Benefit of Needy	Invest	73,460.44	-	(462.94)	72,997.50	27,382.19	3,839.72	(462.94)	30,758.97	41,608.16	145,364.63
1918	Geo. M. Stevens Fund	Beautify Cemetery	Invest	188,129.60	-	(792.87)	187,336.73	8,423.94	8,671.81	(8,726.80)	8,368.95	39,490.72	235,196.40
1910	Library Trust	Benefit Weeks Library	Invest	23,994.10	-	(118.74)	23,875.36	753.16	964.22	(993.07)	724.31	11,208.38	35,408.05
2008	Noyes Lecture Fund	Education	Invest	239,018.41	-	(1,080.31)	237,938.10	12,891.60	10,603.17	(5,880.31)	17,614.46	56,786.56	312,339.12
		Total Common Funds		\$ 878,147.01	\$ -	\$ (4,622.66)	\$ 873,524.35	\$ 205,686.85	\$ 45,663.69	\$ (34,696.38)	\$ 216,654.16	\$ 284,526.52	\$ 1,374,705.03
1935	Monahan Trust	Benefit of Public Nursing	Invest	\$ 1,019.65	\$ -	\$ (18.54)	\$ 1,001.11	\$ 3,610.18	\$ 168.31	\$ (18.54)	\$ 3,759.95	\$ 1,706.24	\$ 6,467.30
		Sub-total		\$ 1,019.65	\$ -	\$ (18.54)	\$ 1,001.11	\$ 3,610.18	\$ 168.31	\$ (18.54)	\$ 3,759.95	\$ 1,706.24	\$ 6,467.30
1998	CR - Bridge Repair	Bridge Repair	ICS/CDARS	\$ 219,245.90	\$ -	\$ -	\$ 219,245.90	\$ 2,761.77	\$ 3,075.59	\$ -	\$ 5,837.36	\$ -	\$ 225,083.26
1987	CR - Industrial Dev	Business & Industry Dev	ICS	45,883.68	8,521.00	(10,100.00)	44,304.68	-	158.53	-	158.53	-	44,463.21
2007	CR - Cemetery	Infrastructure Improvements	ICS/CDARS	10,185.40	5,000.00	(11,000.00)	4,185.40	63.61	159.55	-	223.16	-	4,408.56
2008	CR - Fire/EMS Fund	Purchase of Fire/EMS Equip	ICS/CDARS	61,826.43	20,000.00	-	81,826.43	1,278.06	899.22	-	2,177.28	-	84,003.71
1980	CR - Highway	Purchase Highway Equip	ICS/CDARS	112,643.64	40,000.00	-	152,643.64	858.67	1,833.19	-	2,691.86	-	155,335.50
2007	CR - Water System	Maintenance & Improvements	ICS/CDARS	16,516.94	-	-	16,516.94	190.13	177.84	-	367.97	-	16,884.91
2014	CR - Transfer Station Facility	Transfer Station addition	ICS/CDARS	228,425.03	-	-	228,425.03	10,426.02	2,758.22	-	13,184.24	-	241,609.27
2001	CR - Weeks Library	Building Repairs	ICS/CDARS	83,043.21	5,000.00	(9,500.00)	78,543.21	336.38	936.63	-	1,273.01	-	79,816.22
2002	CR - Police Dept.	Future Costs of Equip & Bldg	ICS/CDARS	32,367.55	-	-	32,367.55	210.38	419.88	-	630.26	-	32,997.81
1980	CR - Sanitation	Purchase Sanitation Equip	ICS/CDARS	55,093.43	-	-	55,093.43	736.47	1,038.53	-	1,038.53	-	56,131.96
1993	CR - Town Hall	Town Hall Improvement	ICS/CDARS	121,227.34	-	(9,101.08)	112,126.26	302.06	1,510.47	-	1,510.47	-	113,636.73
1999	CR - Town Reval	Future Revaluation	ICS/CDARS	95,684.59	-	-	95,684.59	16.26	1,272.10	-	1,272.10	-	96,956.69
2001	CR - Col. Town Spend	Capital Improvements	ICS	45,880.62	11,898.34	(57,762.70)	6,000.00	639.64	166.66	(806.30)	2,591.24	-	8,591.24
2001	CR - PAYS Program	P-A-Y-T Program	ICS/CDARS	6,000.00	-	-	6,000.00	2,484.21	107.03	-	2,591.24	-	8,591.24
1980	CR - Water	Purchase Water Dept Equip	Checking	240.52	-	-	240.52	0.51	-	-	0.51	-	241.03
		Sub-total of Town C/R's		\$ 1,134,264.28	\$ 90,419.34	\$ (97,463.78)	\$ 1,127,219.84	\$ 19,551.44	\$ 14,211.38	\$ (806.30)	\$ 32,956.52	\$ -	\$ 1,160,176.36
1984	WMRHS - Scholarships	Scholarships	Invest	\$ 67,088.30	\$ 26,760.00	\$ (954.85)	\$ 92,893.45	\$ 150,533.92	\$ 9,086.19	\$ (20,954.85)	\$ 138,665.26	\$ 62,565.75	\$ 294,124.46
1915	Sally Falkenham	Scholarships	Invest	21,831.16	-	(3,121.63)	18,709.53	2,895.08	979.37	(121.63)	3,752.82	13,387.07	35,849.42
2004	Chapin C Brooks Fund	Benefit of Lancaster School	Invest	7,187.44	-	(40.98)	7,146.46	3,731.45	347.43	(40.98)	4,037.90	2,049.83	13,234.19
2004	Hancock Library Fund	Benefit Library at LES	Invest	50,360.34	-	(207.50)	50,152.84	4,878.16	1,762.72	(207.50)	6,433.38	10,466.07	67,052.29
1998	CR - Road & Drive Repair	Road/Drive Repair - District	ICS	58,124.95	-	(12,720.00)	45,404.95	271.61	138.24	-	409.85	-	45,814.80
2011	CR - Athletic Fields	Field Upgrades	ICS	100,000.00	-	-	100,000.00	356.16	861.08	-	1,217.24	-	101,217.24
1994	CR - Bldg/Grnds Maint.	School Bldgs/Grnds Maint.	ICS	717,222.36	300,000.00	(515,807.00)	501,415.36	6,503.09	6,739.44	-	13,242.53	-	514,657.89
1987	CR - Forestry	Develop Land	ICS	6,945.78	-	-	6,945.78	66.49	9.17	-	75.66	-	7,021.44
1998	CR - School Plow Veh	Purchase Plow Equipment	ICS	22,355.93	-	-	22,355.93	167.80	67.87	-	235.67	-	22,591.60
2009	CR Arthur T. Paradise	Career & Technical	ICS	29,119.36	11,291.16	(22,933.49)	17,477.03	152.32	107.52	-	259.84	-	17,736.87
2017	CR - Life/Safety Code Deficiencies	School code improvements	ICS	75,000.00	41,900.00	-	75,000.00	41.92	416.01	-	457.93	-	75,457.93
2017	CR - Out-of-District Placements	Special Education	ICS	75,000.00	41,409.00	-	116,409.00	41.85	556.32	-	598.17	-	117,007.17
		Sub-total of School Funds		\$ 1,230,235.62	\$ 379,460.16	\$ (555,785.45)	\$ 1,053,910.33	\$ 169,639.85	\$ 21,071.36	\$ (21,324.96)	\$ 169,366.25	\$ 88,468.72	\$ 1,311,765.30
		FUNDS		\$ 3,243,666.56	\$ 469,879.50	\$ (657,890.43)	\$ 3,055,655.63	\$ 398,488.32	\$ 81,114.74	\$ (56,846.18)	\$ 422,756.88	\$ 374,701.48	\$ 3,853,113.99
		Investments		1,791,432.69									
		Other bank accounts		2,061,681.30									
				<u>3,853,113.99</u>									

TOWN OF LANCASTER, NH
Treasurer's Report
December 31, 2019

ACCOUNT BALANCES 01.01.2019

General Fund	458,785.43
ICS Account	3,197,398.06
MBIA General Fund	1,237.94
Motor Vehicle Waste Fees	25,740.73
Municipal Cemeteries	35,052.21
Municipal Cemeteries Equipment	2,688.09
Payroll Account	30,610.82
Police Activities Fund	1,853.31
Electronic Payment Account	500.00

TOTAL ACCOUNT BALANCES 01.01.2019 **\$3,753,866.59**

RECEIPTS/TRANSFERS 2019

General Fund	17,756,775.53
ICS Account	5,798,024.84
MBIA General Fund	26.86
Motor Vehicle Waste Fees	12,713.73
Municipal Cemeteries	38,678.25
Municipal Cemeteries Equipment	2.70
Payroll Account	2,887,118.23
Police Activities Fund	0.00
Electronic Payment Account	478,981.09

TOTAL RECEIPTS/TRANSFERS 2019 **\$26,972,321.23**

EXPENDITURES/TRANSFERS 2019

General Fund	17,900,052.40
ICS Account	6,000,000.00
MBIA General Fund	0.00
Motor Vehicle Waste Fees	23,984.21
Municipal Cemeteries	24,370.90
Municipal Cemeteries Equipment	0.00
Payroll Account	2,888,442.99
Police Activities Fund	0.00
Electronic Payment Account	478,981.09

TOTAL EXPENDITURES/TRANSFERS 2019 **\$27,315,831.59**

ACCOUNT BALANCES 12.31.2019 **\$3,410,356.23**

Respectfully Submitted,
Ann M. Huddleston, Treasurer

STATEMENT OF BOND DEBT

WATER FILTRATION PLANT

2.0386 percent

Amount of Original Note

\$2,000,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2020	\$83,000.00	\$10,985.00
August 2020		\$9,325.00
February 2021	\$87,000.00	\$9,325.00
August 2021		\$7,150.00
February 2022	\$91,000.00	\$7,150.00
August 2022		\$4,875.00
February 2023	\$96,000.00	\$4,875.00
August 2023		\$2,475.00
February 2024	\$99,000.00	\$2,475.00
	\$456,000.00	\$58,635.00

WILLIAM D. WEEKS MEMORIAL LIBRARY

2.4986 percent

Amount of Original Note

\$650,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2020		\$5,660.00
August 2020	\$28,000.00	\$5,660.00
February 2021		\$5,100.00
August 2021	\$29,000.00	\$5,100.00
February 2022		\$4,520.00
August 2022	\$30,000.00	\$4,520.00
February 2023		\$3,920.00
August 2023	\$31,000.00	\$3,920.00
February 2024		\$3,145.00
August 2024	\$33,000.00	\$3,145.00
February 2025		\$2,320.00
August 2025	\$34,000.00	\$2,320.00
February 2026		\$1,470.00
August 2026	\$36,000.00	\$1,470.00
February 2027		\$570.00
August 2027	\$38,000.00	\$570.00
	\$259,000.00	\$53,410.00

WATER SYSTEM IMPROVEMENT BOND

3.3896 percent

Amount of Original Note

\$2,460,000.00

Payable to: New Hampshire Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 2020		\$38,347.50
August 2020	\$67,000.00	\$38,347.50
February 2021		\$37,007.50
August 2021	\$70,000.00	\$37,007.50
February 2022		\$35,607.50
August 2022	\$72,000.00	\$35,607.50
February 2023		\$34,167.50
August 2023	\$75,000.00	\$34,167.50
February 2024		\$32,292.50
August 2024	\$79,000.00	\$32,292.50
February 2025		\$30,317.50
August 2025	\$83,000.00	\$30,317.50
February 2026		\$28,242.50
August 2026	\$87,000.00	\$28,242.50
February 2027		\$26,067.50
August 2027	\$91,000.00	\$26,067.50
February 2028		\$24,702.50
August 2028	\$94,000.00	\$24,702.50
February 2029		\$22,352.50
August 2029	\$99,000.00	\$22,352.50
February 2030		\$19,877.50
August 2030	\$104,000.00	\$19,877.50
February 2031		\$17,277.50
August 2031	\$109,000.00	\$17,277.50
February 2032		\$14,552.50
August 2032	\$114,000.00	\$14,552.50
February 2033		\$12,700.00
August 2033	\$118,000.00	\$12,700.00
February 2034		\$9,750.00
August 2034	\$124,000.00	\$9,750.00
February 2035		\$6,650.00
August 2035	\$130,000.00	\$6,650.00
February 2036		\$3,400.00
August 2036	\$136,000.00	\$3,400.00
	<u>\$1,652,000.00</u>	<u>\$786,625.00</u>

STORMWATER SEPARATION PROJECT

Amount of Original Note

Payable to: USDA

2.750 percent

\$2,975,000.00

Maturities	Principal	Interest
June 2020	\$39,084.00	\$39,337.00
December 2020	\$39,621.00	\$38,800.00
June 2021	\$40,166.00	\$38,255.00
December 2021	\$40,718.00	\$37,703.00
June 2022	\$41,278.00	\$37,143.00
December 2022	\$41,846.00	\$36,575.00
June 2023	\$42,421.00	\$36,000.00
December 2023	\$43,004.00	\$35,417.00
June 2024	\$43,595.00	\$34,826.00
December 2024	\$44,195.00	\$34,226.00
June 2025	\$44,803.00	\$33,618.00
December 2025	\$45,419.00	\$33,002.00
June 2026	\$46,043.00	\$32,378.00
December 2026	\$46,676.00	\$31,745.00
June 2027	\$47,318.00	\$31,103.00
December 2027	\$47,969.00	\$30,452.00
June 2028	\$48,628.00	\$29,793.00
December 2028	\$49,297.00	\$29,124.00
June 2029	\$49,975.00	\$28,446.00
December 2029	\$50,662.00	\$27,759.00
June 2030	\$51,358.00	\$27,063.00
December 2030	\$52,065.00	\$26,356.00
June 2031	\$52,781.00	\$25,640.00
December 2031	\$53,506.00	\$24,915.00
June 2032	\$54,242.00	\$24,179.00
December 2032	\$54,988.00	\$23,433.00
June 2033	\$55,744.00	\$22,677.00
December 2033	\$56,510.00	\$21,911.00
June 2034	\$57,287.00	\$21,134.00
December 2034	\$58,075.00	\$20,346.00
June 2035	\$58,874.00	\$19,547.00
December 2035	\$59,683.00	\$18,738.00
June 2036	\$60,504.00	\$17,917.00
December 2036	\$61,336.00	\$17,085.00
June 2037	\$62,179.00	\$16,242.00
December 2037	\$63,034.00	\$15,387.00
June 2038	\$63,901.00	\$14,520.00
December 2038	\$64,779.00	\$13,642.00
June 2039	\$65,670.00	\$12,751.00
December 2039	\$66,573.00	\$11,848.00

June 2040	\$67,488.00	\$10,933.00
December 2040	\$68,416.00	\$10,005.00
June 2041	\$69,357.00	\$9,064.00
December 2041	\$70,311.00	\$8,110.00
June 2042	\$71,278.00	\$7,143.00
December 2042	\$72,258.00	\$6,163.00
June 2043	\$73,251.00	\$5,170.00
December 2043	\$74,258.00	\$4,163.00
June 2044	\$75,279.00	\$3,142.00
December 2044	\$76,315.00	\$2,106.00
June 2045	\$76,884.00	\$1,057.00
	<u>\$2,860,902.00</u>	<u>\$1,138,089.00</u>

COL. TOWN POOL

Amount of Original Note

Payable to: Passumpsic Savings Bank

4.09 percent

\$245,624.34

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
January 2020	\$9,217.15	\$1,635.03
July 2020	\$9,422.89	\$1,429.29
January 2021	\$9,601.47	\$1,250.71
July 2021	\$9,816.60	\$1,035.58
January 2022	\$10,001.83	\$850.35
July 2022	\$10,218.55	\$633.63
January 2023	\$10,418.74	\$433.44
July 2023	\$10,603.88	\$215.06
	<u>\$79,301.11</u>	<u>\$7,483.09</u>

WELFARE DEPARTMENT

The Town of Lancaster provides assistance to families and individuals with identified and verified needs as required by law.

The Basic Legal Duty

The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are a many number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights, and food *today*? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

The amount spent in 2019 is as follows:

WELFARE ACCOUNTABILITY							
	Rent	Food	Fuel	Medical	Electric	Other	Total
January	\$3,550.47	\$75.00	\$621.80	\$0.00	\$568.71	\$0.00	\$4,815.98
February	\$2,833.55	\$115.00	\$966.90	\$0.00	\$0.00	\$156.95	\$4,072.40
March	\$2,037.55	\$70.00	\$543.90	\$15.30	\$245.00	\$0.00	\$2,911.75
April	\$3,045.00	\$110.00	\$682.80	\$80.85	\$0.00	\$0.00	\$3,918.65
May	\$4,019.22	\$0.00	\$0.00	\$64.35	\$264.00	\$2,525.00	\$6,872.57
June	\$2,022.55	\$320.00	\$500.00	\$14.44	\$300.00	\$300.00	\$3,456.99
July	\$1,165.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,215.00
August	\$2,695.00	\$90.00	\$0.00	\$74.65	\$619.36	\$866.00	\$4,345.01
September	\$3,460.18	\$150.00	\$0.00	\$181.59	\$500.00	\$343.46	\$4,635.23
October	\$4,403.00	\$295.00	\$606.80	\$0.00	\$1,264.29	\$762.00	\$7,331.09
November	\$441.00	\$200.00	\$739.80	\$0.00	\$0.00	\$2,800.00	\$4,180.80
December	\$2,500.00	\$413.48	\$362.66	\$0.00	\$100.00	\$13.90	\$3,390.04
				Revenue		-\$215.00	
				Actual Expenditure		\$51,145.51	

The Town of Lancaster attempts to recover the monies whenever possible. Assisted individuals can be required to pay the monies back to the town. Assisted individuals can be required to participate in a workfare program in exchange for the assistance provided.

Respectfully submitted:

Edward Samson, Welfare Director

POLICE DEPARTMENT

Greetings Lancaster Residents

2019 was busy for the Lancaster Police Department. One of our veteran officers, Brian Matson, resigned from his fulltime position in June. I and the Department would like to thank Officer Matson for his dedication and service to the town. We were fortunate to, within months, find a replacement for Officer Matson when Aaron Gibson, an already certified officer, was hired in August. Officer Gibson comes to the Department with 10 years of law enforcement experience and a great understanding and familiarity with the immediate area.

After more than a year of searching for the ideal candidate, the Town hired Officer Katharine Marsh in September to serve as the Lancaster Elementary School Resource Officer (SRO). Shortly after her hire Officer Marsh married and took the name of Baughman. Officer Baughman will serve at the school during their normal hours and provide patrol coverage for the Department at other times of the year when school is not in session. She too is an already certified officer allowing the Town to put her immediately to work upon hire like Officer Gibson.

Both new officers have already given positive contributions to the Department and the Town. I want to publicly welcome them to the community and hope you will do the same.

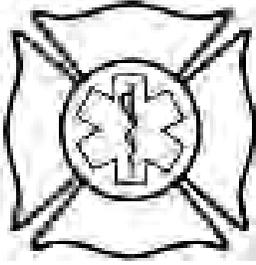
Despite some staffing issues last year, the Lancaster Police Department, through the dedication and commitment of our officers both full and part-time, were able to continue to provide quality police coverage to our citizens. The Department answered **7,800 calls for service** in 2019, made **150 arrests**; to include Violations, Misdemeanor and Felonies and responded to **98 motor vehicle accidents**. There were also **208 offense reports** taken by the Department.

The Department is also investing in training and equipping its patrol officers in various fields to better serve our great community. All have attended various classes, learning new skills and refreshing their knowledge in others. Due to Lancaster's central location in the area we have been able to attract and provide many of those training right in town. This allows a greater number of our Officers to attend. We are also taking advantage of State and Federal funding opportunities to purchase necessary equipment that keeps the Department safe while they do the same for you.

In closing I would like to thank all of my officers, both full and part-time, for their commitment and hard work all year long for the Department and the community. I would also like to express my thanks to my crossing guards, Dean Wesson and Roger Huntington, for their dedication and assistance during the school year. I appreciate immensely the support of the citizens of Lancaster and I hope that everyone welcomes our new officers into the community. Finally, our citizens are our biggest resource in keeping our community safe, so please, if you notice anything suspicious, please contact the Lancaster Police Department at 603-788-4402 or in an emergency situation dial 911.

It is a pleasure to serve you.

Respectfully Submitted,
Chief Timothy L. Charbonneau



Lancaster Fire Department

25 Main Street

Lancaster, NH 03584

Telephone (603) 788-3221 Fax (603) 788-3921

fire@lancasternh.org

Annual Report

The Lancaster Fire Department had an exciting year in 2019. Our revenue from ambulance operations continued to be strong despite a challenging business environment. Our staffing situation has greatly improved as we now have a Paramedic level provider staffed on every shift. We hope to continue to keep this standard into 2020 and beyond. We had a handful of residence renew their expired licenses giving us a greater pool of providers for back up coverage or assistance on serious calls.

Tyler Beattie was awarded the Lieutenant Donald White Firefighter of the Year Award. He has been a tremendous addition to the department. In addition to Tyler we currently have a strong group of firefighters looking to improve and lead the department into the future. We had a number of members complete Firefighter I certifications in the last two years and hope to send another six to Firefighter II this summer. This represents a couple hundred hours of formal firefighter training hosted by the New Hampshire State Fire Academy.

While our volunteers are very dedicated and enthusiastic, we still continue the struggle to find more members. In 2020 recruitment and retention will become our primary focus. We hope to roll out new volunteer opportunities that better reflect the abilities and interests of prospective members. Fire Suppression and Rescue operations are small portions of a modern Fire Department. We are looking for volunteers of all ages and abilities. If you or anyone you know are interested, please stop by and speak with Assistant Chief Joubert. We also offer an explorers pathway for teens who meet the requirements.

Lastly we'd like to thank all of the members of the community for their continued support. Your continued support is greatly appreciated as we look to modernize the department and improve the services we provide. If you have any questions, please don't hesitate to stop by and speak with me.

Warm Regards,

Randy Flynn
Chief
Lancaster Fire Department

Years of Service

Assistant Chief Frank Brundle – 30 Years

Captain Dean Flynn – 30 Years

Lieutenant Harold White – 30 Years

Assistant Chief Kopp – 20 Years

Ray Lamitola – 5 Years

Shawn Whiting – 5 Years

HIGHWAY DEPARTMENT

With the completion of the Summer Street project in 2018, the Highway Department was able to focus attentions on some smaller projects to include improvements to Garland and Gore Roads and the rebuild of one of our dump trucks.

Sections of Gore and Garland Roads saw some long overdue upgrades in 2019 when the Highway Department replaced dozens of undersized and failing culverts as well as completed some much needed roadside ditching. All this work was completed in preparation for a full road resurfacing which happened in the late summer/early fall. The main purpose for the work in this area of Town was to correct some drainage issues which caused roadway flooding and isolated washouts. Many of the culverts removed were damaged and extremely undersized for the current storms and were replaced with larger ones. All the work, other than paving, was completed by Department personnel which brought a lot of savings back to the Town. I understand this project caused many delays for people and I appreciate the patience most showed to those on scene. I am hopeful you all feel the wait was worth it.

Another project which should save the Town money over the next several years was the rebuilding of one of our dump-trucks. Last year's Town Meeting saw the approval to purchase a new dump body for one of the older dump-trucks. The old body was seeing some wear that was beyond simple fixes but the rest of the truck was found to be in very good condition. It was decided to utilize our Town mechanic, Zach Grootenboer and other knowledgeable staff and do the work ourselves. The new body was purchased, the old one removed, the cab and frame of the truck was inspected and any deficiency found was corrected, including a new paint job completed in-house. Lastly, the new body was installed and the truck was put back in service. That vehicle should give us several more years without the expense of buying a new one.

The Department also got involved in a major community project organized by the local Rotary Club. The new parking lot and public park off Canal Street has already brought great benefits to the Town by adding 22 more parking spaces to the downtown area. We were happy to contribute our expertise by assisting in the supervision and some of the construction of the parking lot as well as the development of the park along the river. Several days were spent clearing the park area of overgrown bushes, levelling the ground, loaming and seeding and prepping the sidewalk and additional parking spaces. We are also responsible for the snow removal and will be the ultimate maintainers of both spaces once the Town accepts ownership of them upon project completion.

Much like 2018, 2019 saw the retirement of another longtime employee-William "Bill" McMann. Bill retired in the spring after almost 30 years working for the Town. He was a hard worker and tremendous resource. Although we will miss him, we are very happy he is enjoying his retirement and wish him the best. To fill Bill's position the Town went through a fairly extensive search. We received dozens of applications and after interviewing many qualified individuals we selected Justin Bishop as the newest Highway Department member. Justin lives in Lancaster and already fits in well and has been a great asset.

I would like to continue to thank everyone for their support which allows us to provide a great service to the Town. Your continued approval of equipment purchases and infrastructure upgrades is appreciated and helps us keep the roadways passable and safe. There is always more to do and we continue to evaluate our needs when developing projects. I also want to remind everyone that your patience while we are working in the road is important for your safety and ours. Please continue to respect and follow all traffic control measures when approaching an area where there is equipment in the road and wait to be instructed to pass.

Lastly, I would like to thank my Department and the rest of the Town staff for all the cooperation seen between departments. We get a lot of work done because we do it by working together, whether it is our department or another's. As Town employees we work to benefit the whole Town and see teamwork as the means to achieve that. Thank you all.

Tim Brown
Highway Department Foreman

INCLEMENT WEATHER POLICY

December 8, 2005

The Town of Lancaster employs the following **inclement weather policy** (RSA 231:92-a): All sidewalks in Town will be maintained with the exception of the following:

- Depot Street (from Wolcott Street to the end of Depot Street)
- Elm Street (from Spring Street to Governor's Terrace)
- Fletcher Street
- Portland Street
- Richardson Street
- Water Street

The above sidewalks are not plowed due to width deficiencies or due to low priority use. Please note that sidewalk plowing, clearing, and sanding is the final priority in a storm event. Therefore, sidewalks will be plowed as soon as personnel are available after having cleared all primary and secondary roads and streets within Lancaster. In some cases, sidewalks will not be cleared until after a storm event has ended. Vehicles parked on the sidewalk will be ticketed and/or towed. Thank you for your cooperation.

Board of Selectmen
Lancaster

LANCASTER TRANSFER STATION AND RECYCLING CENTER

We had an OK year with recycling, the prices are still not the best on low grade paper but the rest of the markets are not too bad. The only thing we ask it to be mindful of what you put in the junk plastic box, there seems to be quite a bit of true junk.

For 2019, we shipped 546 tons of Municipal Solid Waste to Mt. Carberry Landfill which means that each resident produced .90 pounds of trash per day. That's not bad!!

Prepared by,
Dennis Patnoe
Transfer Station Supervisor



LANCASTER WATER AND WASTEWATER TREATMENT FACILITIES 2019 ANNUAL REPORT

Lagoon Wastewater Treatment Facility

E.P.A. # NH0100145

Throughout the year 2019 the Lancaster Lagoon Treatment Facility operated efficiently, we experienced no major State or E.P.A. violations and continue to discharge quality treated wastewater as required by National Pollutant Discharge Elimination System (NPDES) requirements. In 2019, the Lancaster Wastewater Facility treated and discharged 296,860,000 gallons of treated wastewater to the Connecticut River with an average discharge rate of 813,315 gallons per day. The months of April and May proved to be the highest effluent flow.

Grange Wastewater Treatment Facility

E.P.A. #NH0101249

The Grange Wastewater Facility serves 14 residential homes and discharged 1,671,100 gallons of treated wastewater into Otter Brook with an average discharge rate of 4,578 gallons per day (design flow 3,500 gpd), the months of April and May with the highest flow. Future plans are to continue to inspect the collection system for inflow and infiltration.

Lancaster Water Treatment Facility

E.P.A. #1291010

In 2019 the Lancaster Water Facility treated 140,318,919 gallons of water with an average flow rate of 384,435 gallons per day. The months of June and September were most demanding. The average annual fluoride concentration was 0.80mg/l and average chlorine residual was 1.00mg/l. The Water Facility experienced no water quality violations and continues to monitor and test for sources of problems and concerns. We are continuously providing superior, reliable and safe drinking water to the consumers of Lancaster.

Respectfully Submitted

Timmy J. Bilodeau
Chief Operator

COLONEL TOWN RECREATION

2019 came and went with many exciting changes and events at Colonel Town. The year started off as normal with the 2018-2019 basketball season wrapping up and the Father-Daughter Dance in February. Baseball and softball had a successful year. Colonel Town is grateful for the help of several sponsors, including North Country Ford, Woodsville Guaranty Savings Bank, Schurman Motor Co., Shippee Family Eye Care, Berlin City Auto Group, Fitch Fuel, VFW, Lancaster Rotary, McDonald's, and George M. Stevens. For basketball, we would like to thank Passumpsic Savings Bank for their continued support, as they sponsored shirts for our In-House basketball program. Colonel Town would also be lost without the help of volunteer coaches, so we would like to say thank you to any person who stepped up to fill that role this year.

Grades 1-4 wrestling was led again by Scott Kleinschrodt. Scott has done a great job engaging and teaching the kids, and the wrestling program continues to grow. Jackie Schanlaber continued to lead the children's seasonal gymnastics programs that kids look forward to participating in. Jackie also continues to lead the popular Yoga Fit class for adults on Monday nights, and has started a pickup pickleball league on Sundays that has started to gain traction. Kelly Brooks continues to lead the Seniors on the Move classes on Mondays, Wednesdays and Fridays; with half-hour long, additional workouts on Wednesdays and Fridays. Seniors on the Move has proven to not only be a great form of exercise, but also a social experience that is looked forward to week after week.

The Safe Haven summer program also underwent some welcome changes this year with the introduction of more elaborate theme weeks and flourished under Katie Woods' watchful eye. Throughout the summer, Colonel Town saw some of its highest attendance in that program. The kids enjoyed the many field trips, including: Story Land, Santa's Village, as well as bowling at St. Johnsbury's Gold Crown Lanes and playing mini golf at Roger's campground. Our sponsors played a critical part in making the field trips a reality by sponsoring bus rides. We would like to extend a big thank you to Phlume Media, the Rialto Theatre, Little Village Toy & Book Shop, Lancaster Dental, and Passumpsic Savings Bank for helping us out!

Once September hit, the big changes came! The Woods moved on and the Vincent's began taking over the Directorship of Colonel Town. Before Eddie left, he was helpful in introducing some of the soccer programs to us, such as Smart Start and K-2 soccer. The grades 3/4 and 5/6 soccer programs had good turn outs. The kids worked hard and transitioned with the new leadership from us well. In particular, we would like to express gratitude to our soccer sponsors, including Shippee Family Eye Care, Fitch Fuel, and Woodsville Guaranty Savings Bank. Flag Football followed soccer season from grades 3rd-8th. The weather did not cooperate and only a couple games were able to be played.

While the fall programs were in full swing keeping us busy, contractors were busy working on renovations to the third-floor apartment. The renovations mainly included

safety precautions such as new electrical throughout the floor as well as much needed flooring and painting. The space still requires some renovations in the kitchen. Other maintenance projects were completed such as the gym floor being redone, and a much-needed backstop net was installed on A field.

The mother-son movie night was held in November and featured Pixar's Toy Story 4. The gym was setup to look like a theater with a red carpet down the center and lights on each side; just like at the movies. The mothers and sons enjoyed themed food such as Pizza Planet pizza and Slink the Dog hot dogs. Each child came away with a Toy Story cup filled with goodies such as a sheriff's badge and Toy Story Pez dispensers. We can't forget the photo backdrop that was themed with the classic Toy Story blue sky and white clouds, as well as the photo frame made to look like an Etch A Sketch that mothers and sons could get behind and have their pictures taken.

Colonel Town continues to be a unique, and vital part of the community. We owe much of the success of our current programs and the future programs to our sponsors and volunteers, whose generosity remains important for our programs. With that, we would like to extend a hug thank you to all who have put in effort to help us!

Additionally, we would like to thank our staff who have filled us in on information as to how the programs have run in the past. They have worked hard by our sides to keep Colonel Town a facility that can meet the everchanging needs of the community and keep it the center of all the action. We would also like to thank the Spending Committee consisted of: Chris Foss, Josh Smith, Aaryn Ford, Brent Shallow, Leo Breault, Mandy Scott, Liz McIlveen, Nicole Samson and Gail McVetty.

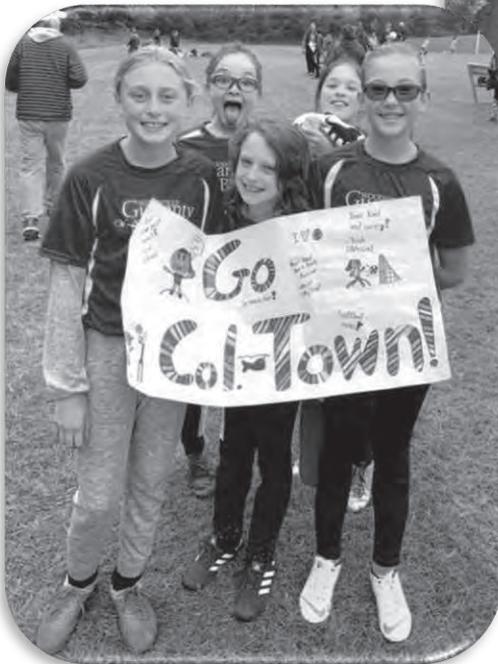
Respectfully Submitted,

Eli and Megan Vincent
Directors





*"It's Not Me.
It's Not You.
It's Us!!!"*



Report to the Citizens of Lancaster, Beneficiaries of the Col. Francis L. Town Trust:

The Trust's market value as of 12/31/2018 was \$3,786,999.31. As of 12/31/2019, the total market value of the Trust was \$4,455,063.42. The increase in the market value of the Trust for 2019 was 17.46%, reflecting all income, less expenses having been distributed to Colonel Town Spending Committee during the year. As of 12/31/19, the Trust's portfolio is balanced at 65.4% Equities; 31.3% Fixed Income; and 3.3% Cash.

2019 represented the first year the Colonel Town Trust operated as a Unitrust as allowed under NH State Law. Income disbursed to Colonel Town in 2019 totaled \$158,233.11 as calculated. We use a rolling average of the ending market value of the previous 3 years and distribute 4% of that average during the following year. So based on the ending market value, the distribution in 2020 will increase to \$165,069.84. Expenses taken from the account in 2019 were as follows: \$14,732.13 for the Passumpsic Financial Advisors management fee of .35% of assets; \$574.78 foreign taxes withheld; \$1,344.95 in amortization of premium bonds; premium on insurance bond of \$400.00; Agent fees of \$87.02; NH State Filing Fee of \$75.00; and Probate Court cost of \$85.00. There was a carry-over of \$318.00 of income earned in 2018 that was disbursed in 2019. The Probate filing will be completed by Passumpsic Financial Advisors as part of their management agreement with the Trust.

In August of 2015, Passumpsic Financial Advisors agreed on a reduced asset based management fee of .35% of assets, locked in for 10 years. The management fees totaled \$14,732.13 in 2019, \$13,827.35 in 2018, \$14,056.80 in 2017, \$13,627.10 in 2016, \$15,355.06 in 2015, \$15,620.63 in 2014, \$13,768.58 in 2013, \$12,199.99 in 2012, \$10,693.66, in 2011, and \$9243.73 in 2010.

It is very hard to predict the future performance of the markets, but the Investment Committee could not have picked a better time to petition the Charitable Trust Unit to convert to a Unitrust. We had hoped to accomplish two main objectives, increase the amount of funds for Colonel Town while also growing the account over time. So far, we have succeeded on both counts. And even if the market correction happens, the rolling 3 year average will help lower the pain and in the long run, we will continue to accomplish our two main goals.

Respectfully submitted,

TRUSTEES FOR THE TOWN OF LANCASTER UNDER WILL OF FRANCIS L. TOWN
(COLONEL TOWN INVESTMENT COMMITTEE)

Douglas Shearer, Treasurer
Celeste Pitts
Cindy Normandeau
Dana Southworth
David Fuller, Jr.
Jeffrey Gilman
Julie Aldrich

LANCASTER MUNICIPAL CEMETERIES 2019

The Trustees of the Lancaster Municipal Cemeteries oversee and maintain six cemeteries: Summer Street Cemetery (located across from the Col. Town field and at the end of Cemetery Street), Wilder Cemetery on Main Street (on the hill between the Methodist and Christian Science Churches), #10 Cemetery (located on Martin Meadow Pond Road), Marden Cemetery (located on North Road), a one-person lot (located on South Lancaster Road, and Wentworth Cemetery (located on Pleasant Valley Road).

Roger Emery, Jr., Supervisor and his assistant, Charles Ball did a very good job in maintaining all of the above cemeteries. We would like to take this opportunity to show our appreciation by thanking them for job well done.

At any time, if anyone should happen to see someone doing any inappropriate things, please call one of the Cemetery Trustees listed below, or report the incident to the Lancaster Police Department immediately. We would greatly appreciate it.

As a reminder, every year, we usually request that the people remove the faded ornaments, dead flowers or plants, and other lawn decorations by May 1st in preparation for the clean-up for Memorial Day and the summer months. It certainly would be very helpful to have them removed in the fall as well by end of September.

We are planning to have some of the trees removed, and some prune back at the Wilder Cemetery and Summer Street Cemetery, pending upon the approval of the voters at the next town meeting.

Dogs are generally not allowed at any of the cemeteries unless the owner of the dog is granted permission by the Trustees upon request. We now request that only one small solar light be allowed on each purchased lot, not higher than a foot. Rules and Regulations are available upon request.

We have received many favorable comments about the condition of the cemeteries. We, as the committee, are proud of our cemeteries. We welcome any ideas and comments you may have, whether they are good or bad. And we also welcome any donation of flowers, bulbs, plants and trees.

Respectfully submitted,

Cemetery Trustees—Chairperson Leonell Riendeau, Michael W. Nadeau and Linda Hutchins.

WILLIAM D. WEEKS MEMORIAL LIBRARY

Annual report 2019

The Weeks Memorial Library continues to be an active place. The library uses Wingate Hall, our meeting room, for travel nights, music programs, Humanities lectures, Doll Club teas, and much more. Many groups use the meeting room on a regular basis. The Fun Flyers and the Riding Club have monthly meetings. Adult French is still offered weekly. The small music group Points North practices weekly and will probably be offering a program during 2020 at the library. Adult Learner Services still offers weekly tutoring for Hi Set (GED), English as a second language and basic reading, writing, and math services. Several elementary school students who come to the library on a regular basis use the space to practice their band instruments after school if the room is free.

The library continues to support the AARP tax preparation program from January through April each year as we have since 1996. Requests for this service increase each year, and more volunteers are needed. Library staff can provide contact numbers for anyone interested in helping with the program. Staff is also responsible for scheduling appointments for tax preparation.

Circulation of adult materials has shown a slight shift during the last couple years with many people reading electronically. The Overdrive program with thousands of audiobooks and eBooks is available to any Weeks Memorial Library card holder in good standing with the library. Library staff can provide the necessary code for accessing the system and assist in getting started. Circulation of children's and young adult books is on the rise. Part of this is due to the library's participation in the 1000 Books Before Kindergarten program. Parents keep track of the number of books they read to their children with the goal of hitting the 1000 mark before kindergarten. To date 26 children have reached that point, seven of them in 2019. Youth Services librarian Ronnie Buckman has record sheets for interested parents.

Concerning the building itself the Trustees of the library arranged to have the twenty-year-old air handling monitoring system up-graded during the year. Problems are now immediately evident, and the library is notified if for any reason the heating system fails. Plans for replacing the present lighting in the library with cost effective LED lights are in place. Large-scale weeding of the library's collection is in process in preparation for possible automation during 2020.

The library's trustees and staff appreciate the support of Lancaster residents and welcome comments and suggestions.

Respectfully submitted,

Barbara Robarts
Librarian



BUILDING PERMITS

Building permits are required within the Town of Lancaster whenever any construction will change the footprint of your property or any work completed will have total costs of \$3,500.00 or over. This process is primarily required to ensure compliance the Town's land use regulations as any violation, whether knowingly or by accident, could require enforcement by the Board of Selectmen and result in fines or removal of any improvements made. It is also important to note that many banks and finance companies are researching properties prior to issuing mortgages to ensure no violations are pending or forthcoming. I encourage you to contact the Town's Land Use Department prior to commencing any work on your property so you can be advised of the proper procedure to safeguard your greatest investment. Thank you.

Permit #	Owner	Location
19-001	D'Amico Associates	485 Prospect Street
19-002 Renewal of Permit# 18-002	Catherine Mros	17 Bunker Hill Street
19-003	Jim & Jody Michaels	76 Mechanic Street
19-004	Trividia Health, Inc	244 Main Street
19-005	Sustainable Forest Futures	101 Main Street
19-006	Dean & Pattie Flynn	17 Depot Street
19-007	Karen & Thomas Anderson	Buffalo Road
19-008	Amy Lurvey	8 Blackberry Lane
19-009	Nathaniel & Lisa Reed	299 Elm Street
19-010	Paul Arno	547 North Road
19-011	Charles Martindill	525 North Road
19-012	Brian Beattie	246 Stebbins Hill Road
19-013	Jerry Rittenhouse	93 Wesson Road
19-014	Thomas Bingham	377 Prospect Street
19-015	Constance W. Eastman Revocable Trust	31 Cross Country Lane
19-016	Zina Schmidt	260 North Road
19-017	Heather Burkham	104 Grange Road
19-018	Abby Roy	4 Holton Park
19-019	Brian Beattie	246 Stebbins Hill Road
19-020	Elizabeth Pearson	40 Reed Road
19-021 Renewal of Permit# 18-024	Daniel J. Copson	93 Elm Street
19-022 Renewal of Permit# 18-004	Donald Paquette	10 Pine Haven Road
19-023	Stacey Gillespie	10 Mayberry Lane
19-024	Francis Briere	Gore Road
19-025	Maynard Virge	15 Foss Place
19-026	Mary Gray	19 Elm Street
19-027	Lancaster Congregational Church	142 Main Street
19-028	McKerley Health Facilities	63 Country Village Road
19-029	Donald Paquette	10 Pine Haven Road
19-030	Dian & Sonny Martin	237 North Road
19-031	James P. Burgess	24 Community Camp Road

19-032	Petros Hatzigeorgiou	2 Wolcott Street
19-033	Roger Brown	25 McGary Hill Road
19-034	Paige Westcott	15 High Street
19-035	Dana Southworth	Garland Road
19-036	Frank & Tanya Batchelder	13 Starr King Park
19-037	James P. Burgess	24 Community Camp Road
19-038	Russell A. Dinallo, Sr.	6 Evergreen Drive
19-039	State of NH	300 Prospect Street
19-040	Philip & Mary Lou Saxton	17 Gore Road
19-041	Karl & Darlene Kohanski	Foss Place
19-042	Richard H. Crouse II	57 Prospect Street

Respectfully submitted,
Benjamin S. Gaetjens-Oleson
Code Enforcement Official



PLANNING BOARD

This year the Lancaster Planning Board held hearings on the following cases:

Case# 811 – Edward W. Merrow – Applicant requests a Minor Subdivision to divide 1 lot along Pleasant Valley Road into 2 lots. Said minor subdivision will result in one lot totaling approximately 11.00 acres with the remaining lands totaling approximately 51.55 acres. Land Zoned Agricultural. (Tax Map R06 – Lot 003 (62.55 acres), 100 Pleasant Valley Road). **APPROVED with Conditions Subsequent 02/13/19. Plan Recorded CCRD 03/12/19-Plan# 4409. Notice of Decision Recorded CCRD 03/12/19-Book 1507 Page 0238.**

Case# 812 – Paul T. & Marilyn E. Crane – Applicants request the revocation of subdivision approval for Planning Board Case# 740, Paul T. & Marilyn E. Crane Technical Subdivision, approved June 8, 2011 and recorded at Coos County Registry of Deeds July 21, 2011 as Plan# 3544. Reason for the request is the sale of property that required the subdivision never occurred and the owners wish to return land back to previous configuration. Land Zoned Agricultural. (Tax Map R13 Lot 035 (30.90 acres) & Tax Map R13 Lot 056 (12.92 acres), Kilkenny Railroad Bed & Arthur White Road). **Approved with No Conditions 06/12/19. Notice of Decision Recorded CCRD 06/13/19-Book 1513 Page 0046.**

Case# 813 – Margaret E. Hoey and Wayne R. & Wava I. Baker – Applicants request a Technical Subdivision/Lot Line Adjustment to adjust various lot lines between two abutting parcels off Garland Road in Lancaster with Tax Map R12-Lot 019 receiving approximately 0.43 acres from Tax Map R12-Lot 017. No new lots to be created. Land Zoned Agricultural. (Tax Map R12 Lot 017 (32.37 acres), Garland Road and Tax Map R12-Lot 019 (1.97 acres), 170 Garland Road). **Approved with No Conditions 12/11/19. Plan Recorded CCRD 01/07/2020-Plan# 4483. Notice of Decision Recorded CCRD 01/07/2020-Book 1527 Page 0607.**

The Planning Board also held public hearings to amend their Site Plan Review and Subdivision Regulations as well as one to recommend an amendment to the Town's Zoning Ordinance. Said ordinance amendment would make necessary changes to Lancaster's building code which regulates development in the floodplain and would bring the ordinance into compliance with FEMA and allow properties within the flood zone to continue to qualify for flood hazard insurance.

The Planning Board also established the Master Plan Update Committee made up of 12 individuals to create the framework for the next 10 years of Lancaster's development. The group of local officials and community members will be reviewing the current Master Plan and recommending changes based on current data and community input. A final draft will be sent to the Planning Board for review and eventual adoption after a public hearing.

The Planning Board consists of 6 full members and 5 alternates as well as a Selectboard representative, their alternate and Student Representatives. All members are volunteers

appointed by the Board of Selectmen. Members not only attend their monthly meetings but many also took part in the Planning & Zoning conference put on by the NH Office of Strategic Initiatives and received in-house trainings during regular public meetings.

The Planning Board meets the 2nd Wednesday of each month at 6:30 p.m. in the Town Hall unless otherwise scheduled. Deadline for submission of an application is 20 days prior to the meeting date. If you are interested in serving on the Planning Board please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Mark M. E. Frank, Chairman
Andy Nadeau, Vice Chairman
Justin Carter
Mark M. St. Pierre
Rusty Scott
Penny Noyes
Leo J. Enos, Selectmen's Rep

Leon Rideout, Selectmen's Rep Alternate
Donald Doolan, Alternate
Greg Westcott, Alternate
Garett Savard, Alternate
Maggie Jones, Alternate
Shane Beattie, Alternate
Sandra Doolan, Clerk



ZONING BOARD OF ADJUSTMENT

In 2019 the Zoning Board of Adjustment met to hear the following cases:

Case# 518 – **Margaret M. Hobbs** for a Use Variance concerning article 5.01, “Non-Permitted Uses/Restricted Uses in the Residential District”. Applicant/Owner wishes to raise up to 2 horses on their land in the Residential Zoning District. Horses would have shelter and paddock area located towards the back of the property. All Best Management Practices (BMP’s) are proposed to be followed. Lot Zoned Residential. (104 Middle Street, Tax Map P08-068, 1.70 acres). **DENIED 01/30/19.**

Case# 519 – **Constance W. Eastman Revocable Trust/Constance W. Eastman, Trustee** for an Area Variance concerning article 5.04, “Setbacks in the Agricultural District”. Applicant/Owner wishes to construct an addition to the existing camp to allow for safer access to the second floor area. Said addition would be approximately 24 feet from the rear property line when 40 feet is required and 23 feet from the side property line when 40 feet is required. Lot Zoned Agricultural. (31 Cross Country Road, Tax Map R26-Lot 016, 0.23 acres). **APPROVED 04/24/2019. NO CONDITIONS.**

Case# 520 – **Dean and Pattie Flynn** for an Area Variance concerning article 5.02, “Setbacks in the Commercial District”. Applicants/Owners wishes to place a 12’ X 20’ pre-fabricated shed on blocks to store personal property. Said shed would be approximately 2 feet from the side property line when 10 feet is required. Lot Zoned Commercial. (17 Depot Street, Tax Map P06-Lot 038, 0.19 acres). **APPROVED 04/24/2019. NO CONDITIONS.**

Case# 521 – **Abbott Furniture/Douglas D. Abbott** for a Sign Special Exception concerning article 6.12, “Sign Special Exception” for a sign larger than the current zoning limitations. Applicant/Owner wishes to install an additional 4’ X 8’ Message Board sign to the existing sign posts. Said sign would increase the square footage from 32 sq. ft. to 64 sq. ft. when 50 sq. ft. is the approved allowance based on a previous Special Exception. Lot Zoned Commercial/Industrial. (563 Main Street, Tax Map R02-Lot 043, 8.95 acres). **APPROVED 05/29/2019. NO CONDITIONS.**

Case# 522 – **George M. Stevens Real Estate, LLC** for an Area Variance concerning article 5.05, “Setbacks and Minimum Lot Size in the Central Business District-Middle”. Applicant/Owner wishes to receive approval for a Technical Subdivision/Lot Line Adjustment with an abutting parcel of land they also own. Said subdivision would bring the property line closer to the building on the subject parcel than the 10’ allowable setback as well as reduce the lot size further below the minimum. Lot Zoned Central Business District-Middle. (147 Main Street, Tax Map P06-Lot 042, 0.28 acres). **APPROVED 12/18/2019. NO CONDITIONS.**

Case# 523 – North Country Charter Academy & CD Cairns Irrevocable Trusts for a Special Exception concerning article 5.03, “Uses Permitted by Special Exception in the Commercial/Industrial District”. North Country Charter Academy seeks special exception approval to operate grades 7 through 12 charter school on property along Summer Street in the Commercial/Industrial Zoning District. Land Zoned Commercial/Industrial. (281 Summer Street, Tax Map P02-Lot 008, 0.39 acres). **APPROVED 12/18/2019. NO CONDITIONS.**

The Zoning Board also amended their Rules of Procedure to ensure all requests are formally reviewed to determine if they are developments of regional impact. The Board consists of five full members and three alternates. All members are volunteers appointed by the Board of Selectmen. Some members attended the Planning & Zoning conference put on by the NH Office of Strategic Initiatives and received in-house trainings during regular public meetings.

The Zoning Board meets on the last Wednesday of each month, when required, at 6:30 PM in the second floor meeting room of the Town Hall. Deadline for submission of application is 14 days prior to the meeting. If you are interested in serving on the Zoning Board of Adjustment, please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,
Richard Bernier, Chairperson
Linda Ogle, Alternate
Tricia Frenette, Vice Chairperson
Nathan Kenison, Alternate
Chris McVetty
Donald Freddette, Alternate
Les Hilton
Steve Young
Jean Oleson, Clerk





Increasing seniors' access to healthcare, enhancing independent living, and reducing isolation primarily through transportation and visitation.

2019 Annual Town Report

Caleb Interfaith Volunteer Caregivers is a small 501(c)3 nonprofit based in Whitefield NH that has been helping enhance independent living for seniors in the North Country since 1995. We have an office in the McIntyre School apartments with two part-time employees, an executive director and a volunteer coordinator. Through our volunteers, we help seniors aged 60+ by providing transportation with door-to-door service to and from their desired destinations, by making friendly visits with them, by reaching out via reassuring phone calls, and by conducting light house and yard work, all free of charge. At this time we serve 8 towns; Lancaster, Whitefield, Groveton, Jefferson, Dalton, Carroll, Bethlehem, and Littleton. We hope to expand to other towns in the future.

In 2019, we served approximately 115 clients with the help of our 57 volunteers. These volunteers have taken approximately 900 trips, traveled nearly 6,000 miles, and spent almost 850 hours of their free time helping local seniors. We have more clients than we do volunteers which means we always need additional volunteers to help provide these services. While our clients are seniors, we also help local community members young and old reconnect with seniors in the community.

We are so grateful for the Caleb volunteers from your town who work tirelessly and without complaint. We also thank the local businesses, churches, individuals, and surrounding towns who help keep our organization running with their generous financial support.

If you have any questions, would like to be a volunteer, or if you or someone you know would benefit from our free services, please call us at 603-837-9179 or email us at calebcaregivers@gmail.com. More information about our organization can also be found on Facebook [@calebcaregiverswhitefield](https://www.facebook.com/calebcaregiverswhitefield) or at our website www.calebcaregivers.org.

We thank you for your continued support. Without it, Caleb would no longer be able to serve local seniors in your community.

LANCASTER CONSERVATION COMMISSION

2019 TOWN REPORT

2020 is your Commission's 50th ANNIVERSARY!!!! Established in 1970, and we are STILL working for Lancaster. This year we have been busy with both routine and "catch-up" tasks.

Lancaster consists of about 51 square miles, and much is forest and plant cover. Whatever you think about global warming, life today creates a lot of carbon emissions. Lancaster's foliage serves our world by sequestering carbon, day and night.

We would like to thank several former members for their many years of service, and to welcome new Commissioners. Former members include Paul Crane, Paul Theroux and Bob Elwell. Returning members are Allan Carr, Kim Votta and John Accardi. Allan Ryder, Rob Christie and Donald Frenette are newly appointed this year. Leon Rideout continues as our Select board representative.

Our approach? To do our statutory duty and to approach matters from the Lancaster point of view. To keep our Town in compliance with complex rules. To assist citizens. We are members of the NH Association of Conservation Commissions, which provides access to solutions and legislation affecting our Town.

What do we do? We meet on the second Monday of the month, at 7 pm, at the Town Hall. All welcome, please come! See our posted agendas for information. We have **two roles:** Conservation (RSA Chapter 36-A:2) and the Town Forest (RSA 31-110 to 113).

With respect to the Conservation Commission, among other things we are to see to "the proper utilization and protection of the natural resources AND for the protection of watershed resources". We also have a role in *Dredge-and-Fill* and *Sand-and-Gravel-Excavation* Permits.

Our recent projects include: the dam restoration at Martin Meadow Pond, Natural Resource Inventory update planning, and adopting Commission 'Rules and Procedures'.

We sponsor conservation education. Past activities have included scholarships for conservation-type summer camp attendance. We are always ready to consider providing needs-blind money for Conservation oriented programs and workshops. PLEASE APPLY!

With respect to the Town Forest, we are to oversee "proper management of timber, firewood and other natural resources...consistent with the forest management program". We commissioned an update of the Town Forest Management Plan this year (last done in 2005). This plan anticipates a timber harvest within the next two years, with the proceeds (by statute) going into a Town Forest Fund. We are also participating in a Town study grant of the potential for expansion of the Town Forest.

Your drinking water has been protected since 1990 by Conservation Easements on much of the Garland Brook watershed. We monitor these easements. The five easements held by the Town are: Peaslee-Smith, 232 acres; Southworth 13 acres; Town, 2 acres; Hersey/Roth, 38 acres; and Haslanger, 25 acres.

Photo: Allan Ryder



Lancaster Town Watershed: Garland Brook with the Tekwood Road in the background.



***Connecticut River Joint Commissions – FY 2019 Annual Report
July 1, 2018 through June 30, 2019***

Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <http://www.crjc.org>

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, CRJC is guiding the watershed’s growth by reviewing and commenting on hydro–electric dam relicensing, regulatory proposals, shoreland protection, and initiatives on clean water.

CRJC continues to bring policy makers from both states and the public together to keep them abreast of the issues facing the Connecticut River Watershed.



Headwaters of the Connecticut River,
Fourth Connecticut Lake, Pittsburg, NH

During FY19, the CRJC continued its practice of convening bi–State meetings on important topics that impact both NH and VT. This past year we brought together ranking experts from the Society for the Protection of NH Forests, the VT Natural Resources Council, and the Watershed Management Division of NH to discuss land use, forests, and wildlife issues in the Connecticut River Valley as well as water quality activities and concerns in both states.

On the local level, the Mt. Ascutney Local River Subcommittee held its annual “Septic Smart” Workshop for property owners.

Going forward into FY20, the CRJC successfully applied for grants to conduct a future event focused on the Connecticut River economy and to undertake a 2020 strategic planning initiative.

The current Officers of the Joint Commissions are Steven Lembke, President (VT); Alex Belenz, Vice President (NH); Jennifer Griffin, Treasurer (NH); and Christopher Company, Secretary (VT). The Commission currently has several openings available for residents of both New Hampshire and Vermont. For more information on responsibilities and the appointment process e–mail contact@crjc.org

For more information on CRJC see <http://www.crjc.org>.



Connecticut River Joint Commissions
10 Water Street, Suite 225
Lebanon, NH 03766
(603) 727-9484
<http://www.crjc.org>

CRJC Riverbend Subcommittee Annual Report - 2019

The Riverbend Subcommittee of the Connecticut River Joint Commissions (CRJC) meets quarterly and consists of up to two volunteers nominated by participating municipalities. Current members of Vermont are Deborah Noble from Concord, Mary Dole from Ryegate, Ami L. Norton and Scott Labun from Newbury, and openings in Guildhall, Lunenburg, Waterford, and Barnet. Current members of New Hampshire are Bob Elwell from Lancaster, Michael Crosby and Gal Potashnick from Dalton, Jim Sherrard and Jan Edick from Littleton, Ken Hunter from Monroe, Rick Walling from Bath, and Pauline Corzilius and Lewis Dale from Haverhill. Those with only one representative have an opening for a second volunteer.

The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. Meeting and events are open to the public. The Subcommittee is one of five that make up the Connecticut River Joint Commissions since 1989. Specific responsibilities include providing feedback to NH Department of Environmental Services, VT Agency of Natural Resources and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed up to date on a number of issues including dam management and the FERC relicensing process. The Subcommittee reviewed and commented on a series of permits, including a new bridge in Munroe. In April, Rebecca Brown of the Ammonoosuc Conservation Trust (ACT) presented on ACT's updated Strategic Conservation Plan. Members are exploring a water quality monitoring training and/or sampling event for the 2020 season. One option is a school teacher training and student led sampling effort. This winter, members plan to learn about and discuss the Vermont basin management plan update. NHDES has shared legislative changes to the wetlands permit and is expected to share guidelines for implementation in December 2019.

If you or someone in your community is interested in learning about or contributing to river conservation issues in the region or serving as a liaison to the Riverbend Subcommittee, please contact our staff support Olivia Uyizeye at ouyizeye@uvlsrpc.org to learn more.

LANCASTER RENAISSANCE GREAT NORTH WOODS WELCOME CENTER

This past summer saw over 2000 visitors to the Welcome Center.

The Lancaster Rotary Club, Lancaster Lions Club, The Northern Gateway Chamber of Commerce and the local Republican group all make regular use of the center. The center has been made available for business and civic meetings and a birthday party or two. In order to keep as small a budget as possible we do not hire any janitorial help. Therefore, we owe a huge thank you to all the groups who clean up and keep the center ready for use.

The proceeds from the projects sponsored by Lancaster Renaissance contribute to the upkeep of the building while the committee oversees the care of the building.

We are pleased that we will have finished paying our mortgage in August. The committee is discussing possible updates for the building.

The Lancaster Renaissance Committee wishes to thank the citizens of Lancaster for their continued support.



LANCASTER ICE RINK

Last year was a record setter with skating into February vacation week. It had become customary in recent winters with its challenges, ups and downs with warm spells and bone chilling freezes. This repeated pattern is not favorable to operation of an outdoor skating rink.

This year for the second time in its 10-year history a mid-January ice jam in Israel's River backed up water into the floodplain that the rink sits in. We have yet to assess the damage or the fallout on reestablishing skateable ice but with some more seasonable temps we will make every effort to do so.

The crew which consists of 3 older, retired gents that possess a good combination of time, mechanical aptitude to fix nearly anything, the artistry to use the right technique to ensure the best outdoor ice in the North Country and a willingness to put in the long hours at odd times in less than ideal conditions. So, we continue the often, uphill climb to get it done.

This Fall, we made an all-out effort to restore some luster to the rink by power washing the boards and spray painting them a consistent white. We also cut out and replaced non pressure treated plywood that had rotted at the base of the boards.

Before the season started, we noted that one of 2 key 6X6 inch posts that secure the gates to the rink had snapped at ground level. (Again, non-pressure treated timber).

A cursory scan of the boards indicates the posts that secure the hockey boards have rotted away leaving the boards to sink or heaved where frost has pushed them out of the ground.

The crew's estimate is that the present rink has 1-3 years of life left without major intervention.

Not only are the boards and anchor posts an issue but the asphalt surface is so heaved in places that we must make an inch of ice surrounding the high points just to cover them and ensure safe ice coverage on the whole surface.

Our combined solution is to relocate the facility, build a level and reinforced concrete base, purchase used, free standing hockey boards that can be disassembled and stored annually and to cover the whole affair with a fabric cover. If properly located such a facility could extend the skating season by a month, lessen maintenance, allow for scheduling skating programs, serve other recreational needs such as all-weather tennis and basketball courts, batting cages, function space and more.

This is not an inexpensive solution, running in the area of \$200,000.

As this is the second occurrence of a river running through it, we can count on similar repeats every 5 years or so.

The crew continues its efforts to produce the best ice surface in difficult conditions and thank the town's road crew, water department, transfer station members and town hall crew for their assist to our efforts at every turn.

Conditions are posted to the "Lancaster NH Ice Rink" Face Book page.



Northern Gateway Regional Chamber of Commerce

Lancaster Town Report

The Northern Gateway Regional Chamber of Commerce continues to strengthen and grow the diversity of members from all 12 towns that we represent. This past year in 2019, the Northern Gateway Regional Chamber of Commerce continued to work with our local businesses, Non-profit organizations, and the community in Lancaster.

This chamber has helped expand marketing and visibility for the Town of Lancaster, NH with the production of a Gateway Guide highlighting each of our towns. The Chamber provides marketing through social media, email marketing and printed materials. Recently the Chamber has seen an increase in calls for relocation of families and businesses with the need for town information including schools, health care and local businesses.

The Northern Gateway Regional Chamber helps market our chamber businesses as well as the entire Lancaster community. The chamber works with WMRHS on the importance of our students and their contribution to our area. WMRHS has an ELO program that can utilize our youthful talent in local businesses. We have partnered with Northern Forest Company and have developed a hiking challenge as well as letters of support for the Parker Building Project and Holton House. Our website highlights events and their need for volunteers. Advertising local events for Heart and Sole, CASA, church events, Fireman's auction, Lancaster Lions Club and Rotary events, Street Fair, Old Tyme Christmas, special concerts, Col. Town Players, school events to name a few. We also market special programs to families facing medical hardships to addiction and mental health.

This past year the Chamber hosted monthly Paint Nites open to all at the Welcome Center in Lancaster. We have co-hosted many Chamber Mixers to highlight businesses and their roles in our area. The chamber provided ribbon-cutting events for new businesses. In January 2019 the Chamber hosted a National School Choice Week at the new Mt. Royal Academy North in Lancaster. This will take place again in January 2020. We provide students and faculty with scarves. The Chamber has made donations to many Lancaster events including the Fall Fest and Trunk or Treat.

Our weekly chamber newsletter informs our members and community on local programs to expand existing and/or help startup businesses. This included grant opportunities, free advertising, helpful accounting workshops, social media and tips to increase productivity of ones employees. Besides highlighting business and practices the newsletter features a weeks worth of local events in the community and can be accessed on the Northern Gateway Regional Chamber Facebook page.

The towns of Lancaster, Jefferson, Whitefield, Groveton, Dalton, Northumberland, Stark, Stratford, and Randolph New Hampshire and Gilman, Guildhall, and Lunenburg, Vermont are well represented by the Northern Gateway Regional Chamber of Commerce Board of Directors and committee members.

Our funding comes from membership dues, fund-raising activities, and town appropriations. Thank you to the Town of Lancaster for their continued support. These resources ensures that we are able to market and therefore grow our local businesses and communities.

Sincerely,

Northern Gateway Regional Chamber of Commerce

Serving the communities of:

Dalton, NH
Gilman, VT
Groveton, NH
Guildhall, VT
Jefferson, NH
Lancaster, NH
Lunenburg, VT
Northumberland, NH
Randolph, NH
Stark, NH
Stratford, NH
Whitefield, NH

Sustaining Member

Eversource

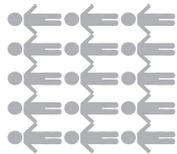
Directors:

Jim Weagle, President
Ben Gaetjens-Oleson, Vice President
Linda Hutchins, Secretary
Toni Pierce, Treasurer
Tim Boudreau
Diane Caron Daley
Kim Doolan
Rita Cloutier
John Jaworowski

Administrative Assistant

Beth Cape
Northern Gateway Regional
Chamber of Commerce
P.O. Box 537/25 Park Street
Lancaster, NH 03584
northerngatewaychamber@gmail.com
northerngatewaychamber.org
603-788-2530

IN 2019 THIS IS WHAT YOU HELPED US ACHIEVE



1,533 children had a volunteer advocate by their side

951 families benefited from advocacy provided by CASA



CASA provided **\$5m** in advocacy services to the state of NH

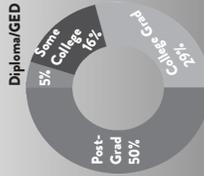
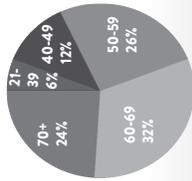
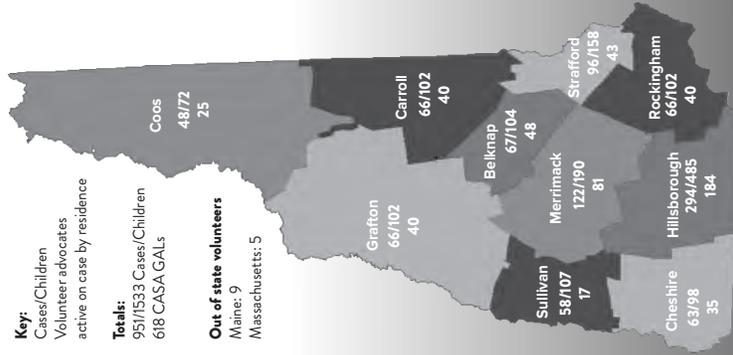


CASA OF NH'S VOLUNTEER DEMOGRAPHICS IN FY19

Key:
Cases/Children
Volunteer advocates
active on case by residence

Totals:
951/1533 Cases/Children
618 CASA GALs

Out of state volunteers
Maine: 9
Massachusetts: 5





Community Contact Offices are the Outreach Offices of Tri-County Community Action Program, Inc. (TCCAP) Energy Assistance Program, providing access to apply for fuel, electric and weatherization services.

Community Contact Offices provide outreach services to households applying for energy assistance programs; Fuel Assistance, Electric Assistance and Weatherization. Households have the option to apply in person at the office, or through a convenient method of their choice; phone, mail, internet (downloading and mailing completed application). The various methods of applying provide households with the opportunity to apply for the necessary assistance to meet their households most basic needs, while not having to incur additional costs or inconvenience; missed work, gas expenditure, child care, etc. TCCAP's Energy Assistance Program has found that the greater majority of clients are now utilizing the alternative methods of applying for assistance versus the old method of a face-to-face intake appointment.

During the agency's fiscal year 2018; July 1, 2018 – June 30, 2019, Community Contact Offices throughout Coös, Carroll and Grafton Counties provided services to 6,051 households through \$5.8MM in Fuel Assistance, \$2.3MM in Electric discounts, \$1.6MM in Weatherization, and \$513,000 in food value distributed to local food banks; totaling \$10.2MM in total assistance distributed to our neighbors in need. Community Contact does not charge a fee for services provided, and services are available for all income eligible households.

TCCAP and our Community Contact Offices are dedicated to provide services all residents of Coös, Carroll and Grafton County's residents. The agency thanks all communities we serve for their financial support of the program, so that we may be able to continue to provide services to our neighbors in need.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Wight".

Sarah Wight
Energy Assistance Services Program Manager

Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570
Coös County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560
www.tccap.org



Municipal Report Grid - Program Year 2018/2019

Municipality	Fuel Assistance						Electric Assistance			Weatherization			USDA COMMODITY SURPLUS FOOD	Total Resources Provided	Denied	
	Households	Individuals	Elderly HH	Handicapped	<6 yrs. age	Benefits	Households	Benefits	Households	Cost	Households	Cost			Municipality	Households
Berlin	803	1645	209	343	98	\$794,164.98	730	\$325,195.00	35	\$185,282.01	\$36,929.81	\$1,341,571.80	Berlin	64		
Carrall	22	33	10	9	0	\$20,643.00	28	\$8,168.00	0	\$0.00	\$2,411.69	\$31,222.69	Carrall	0		
Clarksville	23	35	11	13	0	\$20,160.00	21	\$9,487.00	4	\$17,419.72	\$0.00	\$47,066.72	Clarksville	1		
Colebrook	200	376	66	110	23	\$212,599.08	179	\$84,443.00	9	\$33,654.84	\$50,657.60	\$381,354.52	Colebrook	6		
Columbia	44	73	13	16	6	\$43,890.00	33	\$16,522.00	2	\$10,177.05	\$0.00	\$70,589.05	Columbia	4		
Dalton	63	115	28	27	4	\$64,023.98	61	\$29,029.00	14	\$77,895.21	\$0.00	\$170,948.19	Dalton	1		
Dummer	19	32	16	5	0	\$18,585.00	15	\$5,534.00	0	\$0.00	\$0.00	\$24,119.00	Dummer	0		
Errol	21	30	13	6	1	\$20,874.00	21	\$6,781.00	2	\$9,570.49	\$0.00	\$37,225.49	Errol	0		
Gorham	155	298	50	63	16	\$149,739.00	130	\$51,928.00	14	\$56,445.13	\$0.00	\$258,112.13	Gorham	13		
Jefferson	39	68	15	12	3	\$38,892.00	31	\$12,661.00	7	\$30,493.44	\$0.00	\$82,046.44	Jefferson	1		
Lancaster	180	382	60	78	30	\$177,500.00	154	\$68,492.00	31	\$148,709.88	\$27,190.25	\$421,892.13	Lancaster	11		
Milan	85	173	27	28	13	\$80,472.00	73	\$30,272.00	11	\$65,930.15	\$0.00	\$176,674.15	Milan	8		
Millsfield	1	1	0	0	0	\$525.00	0	\$0.00	0	\$0.00	\$0.00	\$525.00	Millsfield	0		
Northumberland	196	380	67	77	23	\$199,510.43	166	\$72,640.00	17	\$80,922.49	\$2,052.68	\$355,125.60	Northumberland	11		
Pittsburg	47	78	25	17	2	\$51,198.00	140	\$19,027.00	4	\$16,889.60	\$0.00	\$87,114.60	Pittsburg	0		
Randolph	5	13	1	2	1	\$4,305.00	6	\$1,283.00	3	\$17,605.31	\$0.00	\$23,193.31	Randolph	0		
Shelburne	13	18	7	4	0	\$13,314.00	11	\$2,968.00	3	\$21,034.09	\$0.00	\$37,316.09	Shelburne	1		
Stark	24	48	11	12	3	\$25,620.00	30	\$13,528.00	6	\$27,117.73	\$0.00	\$66,265.73	Stark	2		
Stewartstown	67	126	33	29	5	\$69,300.00	65	\$30,485.00	3	\$21,439.39	\$2,975.75	\$124,200.14	Stewartstown	3		
Stratford	87	166	35	46	9	\$93,811.10	98	\$49,153.00	7	\$25,959.93	\$0.00	\$168,924.03	Stratford	4		
Wentworths Location	1	1	0	1	0	\$1,155.00	0	\$0.00	0	\$0.00	\$0.00	\$1,155.00	Wentworths Location	0		
Whitefield	132	263	47	51	19	\$118,883.21	110	\$43,443.00	7	\$32,198.64	\$6,251.80	\$200,776.65	Whitefield	7		
Total	2227	4354	744	949	256	\$2,219,164.78	2102	\$881,039.00	179	\$878,745.10	\$128,469.58	\$4,107,418.46	Total	137		



Coos County Community Contact Office Budget

	FY 2018		FY 2019		FY 2020
	Budget	Actual	Budget	Actual	Proposed Budget
Revenues					
Federal Revenue	\$ 92,619.00	\$ 85,940.81	\$ 75,845.02	\$ 82,653.56	\$ 81,803.45
Town Funding	\$ 33,115.00	\$ 30,815.00	\$ 31,500.00	\$ 29,215.00	\$ 31,500.00
Total	\$ 125,734.00	\$ 116,755.81	\$ 107,345.02	\$ 111,868.56	\$ 113,303.45
Expenses					
Salaries	\$ 66,578.00	\$ 63,246.75	\$ 61,012.00	\$ 64,824.46	\$ 66,135.93
Fringe Benefits	\$ 19,880.00	\$ 17,157.44	\$ 16,147.02	\$ 17,273.24	\$ 16,302.52
Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ 10.00	\$ -	\$ 240.00
Office Supplies	\$ 1,600.00	\$ 972.03	\$ 1,000.00	\$ 1,183.20	\$ 1,000.00
Equipment	\$ 350.00	\$ 350.00	\$ 800.00	\$ 1,102.81	\$ 400.00
Telephone/Internet	\$ 2,400.00	\$ 2,455.91	\$ 1,800.00	\$ 4,508.75	\$ 1,460.00
Postage	\$ 1,470.00	\$ 1,842.24	\$ 1,500.00	\$ 1,142.56	\$ 1,500.00
Coping Cost	\$ 1,980.00	\$ 1,890.21	\$ 1,920.00	\$ 1,500.26	\$ 1,920.00
Other Occupancy	\$ 17,371.00	\$ 17,122.17	\$ 10,855.00	\$ 9,600.70	\$ 11,925.00
Indirect Cost	\$ 12,175.00	\$ 9,806.38	\$ 11,101.00	\$ 9,910.69	\$ 11,220.00
Travel	\$ 1,930.00	\$ 1,912.68	\$ 1,200.00	\$ 821.89	\$ 1,200.00
Staff Training	\$ -	\$ -			
Total	\$ 125,734.00	\$ 116,755.81	\$ 107,345.02	\$ 111,868.56	\$ 113,303.45

Main Office: 610 Sullivan Street, Berlin, New Hampshire 03570
 Coos County (603)752-3248 Carroll County (603)323-7400 Grafton County (603)968-3560
www.tccap.org



TRI-COUNTY COMMUNITY ACTION

Serving Coos, Carroll & Grafton County since 1965



*Helping People,
Changing Lives*

Tri-County Community Action Program is dedicated to improving the lives and well-being of New Hampshire's people and communities. We provide opportunities and support for people to learn and grow in self-sufficiency and to get involved in helping their neighbors and improving the conditions in their communities.

- ▽ *Clinical Services*
Tamworth Dental Center
- ▽ *Energy, Elder & Outreach*
Senior Meals Program
Meals on Wheels
Berlin Senior Center
ServiceLink Resource Center
Fuel Assistance Program
Electric Assistance Program
Retired & Senior
Volunteer Program
- ▽ *Head Start*
- ▽ *Tri-County Transit*
- ▽ *Prevention Services*
Homeless Intervention
Tyler Blain Shelter
Homeless Outreach & Intervention Program
Burch House Shelter
Guardianship
- ▽ *Weatherization & Workforce Development*
Weatherization Program
Workforce Development
Workplace Success
Cornerstone North, Inc.



30 Exchange St. Berlin, NH 03570
Phone: (603) 752-7001
Fax: (603) 752-7607
FB: TriCountyCommunityActionPrograms
businessoffice@tccap.org
www.tccap.org

TCCAP Program Statistics

July 1, 2018 - June 30, 2019

AGENCY EMPLOYMENT

Coös, Carroll & Grafton TCCAP Employees

Payroll (No Fringe)	\$6,042,302
Benefits (Fringe, Taxes, etc.)	\$1,576,516
Total	\$7,618,818

CLINICAL SERVICES

Tamworth Dental

New Patients: 613	Total Clients: 4,723
School Smiles Students Enrolled: 2,423	Screened: 636

ENERGY, ELDERS & OUTREACH SERVICES

Energy Assistance Services (EAS)

Coös, Carroll & Grafton Fuel Assistance

Coös Households: 2,227	Value: \$2,219,164
Carroll Households: 1,758	Value: \$1,695,785
Grafton Households: 2,066	Value: \$1,888,078
Total	6,051 Value: \$5,803,027

Lancaster: 180 Value: \$177,500

Coös, Carroll & Grafton Electric Assistance*

Coös Households: 2,102	Value: \$881,039
Carroll Households: 1,382	Value: \$700,387
Grafton Households: 1,752	Value: \$780,553
Total	5,236 Value: \$2,361,979

Lancaster: 154 Value: \$68,492

USDA Food Commodity Distribution

Coös Food Value: \$128,469
Carroll Food Value: \$165,465
Grafton Food Value: \$219,174

Total Food Value: \$513,108

Retired Senior Volunteer Program (RSVP)

Volunteers: 393	Hours Served: 46,246
Wage Value: \$25.76 hr	Volunteer Value: \$1,191,297

Senior Meals & Senior Center

Seniors Served: 1,603	Meals Served: 130,979
Volunteers: 169	Hours Served: 10,962

ServiceLink

Contacts & Clients: 5,125

Lancaster Clients: 272

HEAD START

Coös Stdts: 113 Carroll Stdts: 36 Grafton Stdts: 68

Total Students: 217 Value per Child: \$11,248

*fiscal year is Jan-Dec. for EAS program

PREVENTION SERVICES

Support Center at Burch House

Shelter Clients Served:	29
Bed Nights:	2,468
Non-Shelter Clients Served:	270

Total Cost of Service Shelter: \$246,800

Tyler Blain Homeless Shelter

Coös Clients: 24	Bed Nights: 748
Carroll Clients: 12	Bed Nights: 446
Grafton Clients: 15	Bed Nights: 468
Other Clients: 23	Bed Nights: 1,923

Total Cost of Service Shelter: \$358,500

Homeless Intervention & Prevention

Coös Clients: 160	Loans, Grants & Hotel: \$34,277
Carroll Clients: 142	Loans, Grants & Hotel: \$23,380
Grafton Clients: 579	Loans, Grants & Hotel: \$129,320

Lancaster: 29

Guardianship

Coös Clients: 33 Carroll Clients: 27 Grafton Clients: 58
Statewide Clients: 404 Value per Person: \$2,201

TRANSPORTATION

Tri-County Transit

Coös, Carroll & Grafton Door to Door Service

Coös Trips: 18,942	Unduplicated Clients: 990
Carroll Trips: 10,013	Unduplicated Clients: 703
Grafton Trips: 6,665	Unduplicated Clients: 619

Coös & Grafton Flex Routes

Coös Trips: 12,427 Grafton Trips: 10,116

Long Distance Medical (LDM)

Coös, Carroll & Grafton Trips: 1,714

All Services Total Trips: 59,877

Lancaster Total Trips: 1,418

WEATHERIZATION & WORKFORCE

Weatherization

Coös Households: 169	Value: \$703,977
Carroll Households: 57	Value: \$286,391
Grafton Households: 85	Value: \$479,974
Total	311 Value: \$1,470,342

Lancaster: 31 Value: \$148,709

Workforce Innovation & Opportunity Act (WIOA)

Individual Clients Served: 132

Workplace Success Program

Individual Clients Served: 72

TCCAP Program Statistics

July 1, 2018 - June 30, 2019

AGENCY EMPLOYMENT

Coös, Carroll & Grafton TCCAP Employees

Payroll (No Fringe)	\$6,042,302
Benefits (Fringe, Taxes, etc.)	\$1,576,516
Total	\$7,618,818

CLINICAL SERVICES

Tamworth Dental

New Patients: 613	Total Clients: 4,723
School Smiles Students Enrolled: 2,423	Screened: 636

ENERGY, ELDERS & OUTREACH SERVICES

Energy Assistance Services (EAS)

Coös, Carroll & Grafton Fuel Assistance

Coös Households:	2,227	Value:	\$2,219,164
Carroll Households:	1,758	Value:	\$1,695,785
Grafton Households:	2,066	Value:	\$1,888,078
Total	6,051	Value:	\$5,803,027

Coös, Carroll & Grafton Electric Assistance*

Coös Households:	2,102	Value:	\$881,039
Carroll Households:	1,382	Value:	\$700,387
Grafton Households:	1,752	Value:	\$780,553
Total	5,236	Value:	\$2,361,979

USDA Food Commodity Distribution

Coös Food Value:	\$128,469
Carroll Food Value:	\$165,465
Grafton Food Value:	\$219,174
Total Food Value:	\$513,108

Retired Senior Volunteer Program (RSVP)

Volunteers:	393	Hours Served:	46,246
Wage Value:	\$25.76 hr	Volunteer Value:	\$1,191,297

Senior Meals & Senior Center

Seniors Served:	1,603	Meals Served:	130,979
Volunteers:	169	Hours Served:	10,962

ServiceLink

Contacts & Clients:	5,125
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HEAD START

Coös Stdts:	113	Carroll Stdts:	36	Grafton Stdts:	68
Total Students:	217	Value per Child:	\$11,248		

PREVENTION SERVICES

Support Center at Burch House

Shelter Clients Served:	29
Bed Nights:	2,468
Non-Shelter Clients Served:	270

Total Cost of Service Shelter: \$246,800

Tyler Blain Homeless Shelter

Coös Clients: 24 Bed Nights: 748

Carroll Clients:	12	Bed Nights:	446
Grafton Clients:	15	Bed Nights:	468
Other Clients:	23	Bed Nights:	1,923

Total Cost of Service Shelter: \$358,500

Homeless Intervention & Prevention

Coös Clients: 160 Loans, Grants & Hotel: \$34,277

Carroll Clients:	142	Loans, Grants & Hotel:	\$23,380
Grafton Clients:	579	Loans, Grants & Hotel:	\$129,320

Guardianship

Coös Clients: 33 Carroll Clients: 27 Grafton Clients: 58

Statewide Clients: 404 Value per Person: \$2,201

TRANSPORTATION

Tri-County Transit

Coös, Carroll & Grafton Door to Door Service

Coös Trips: 18,942 Unduplicated Clients: 990

Carroll Trips:	10,013	Unduplicated Clients:	703
Grafton Trips:	6,665	Unduplicated Clients:	619

Coös & Grafton Flex Routes

Coös Trips: 12,427 Grafton Trips: 10,116

Long Distance Medical (LDM)

Coös, Carroll & Grafton Trips: 1,714

All Services Total Trips: 59,877

WEATHERIZATION & WORKFORCE

Weatherization

Coös Households: 169 Value: \$703,977

Carroll Households:	57	Value:	\$286,391
Grafton Households:	85	Value:	\$479,974

Total 311 Value: \$1,470,342

Workforce Innovation & Opportunity Act (WIOA)

Individual Clients Served: 132

Workplace Success Program

Individual Clients Served: 72

*fiscal year is Jan-Dec. for EAS program



Senior Meals of Coos County is a program of Tri-County Community Action Program, Inc. (TCCAP) providing nutritional assistance and socialization opportunities to individuals aged 60 and older. Congregate dining participants are those in our community who are physically independent and attend a dining site for various reasons not limited to nutritional needs, such as socialization, senior center activities, volunteer opportunities and economic factors. Many of our congregate participants volunteer their time and talents to package meals, set tables, coordinate activities and assist in general set up and cleanup. We could not operate at the current level and provide the volume of services that we do without their tireless efforts in support of their fellow diners and home bound Meals on Wheels neighbors.

Home delivered participants are those in our neighborhoods who do not possess the skills to plan and prepare a balanced meal or the physical/mental capacity to stand, mix and prepare food. Often these individuals are isolated and experience feelings of loneliness, isolation and abandonment, at which point, nutrition is of a low priority. It is important to note that the delivery of a hot, nutritious meal is oftentimes their only contact each day and the meals on wheels delivery team provides a face to face safety check on all individuals receiving meals. Nutritional assistance can be the difference between aging in place with dignity and independence or premature institutional placement. In addition, Meals on Wheels also fills a gap for individuals living alone without outside supports who need temporary nutritional assistance after being discharged from a medical facility following a medical procedure or hospital stay so that they can rest, recover and get back on their feet.

During the agency's fiscal year 2019; July 1, 2018 – June 30, 2019, Senior Meals of Coos County provided services to a total of 1,603 clients and served 130,979 congregate and home delivered meals; totaling \$1,019,240 in food and preparation costs resulting in a cost per meal of \$7.78. Senior Meals does not charge a fee for the meals provided to participants, however, a suggested donation of \$3.00 per meal is highly encouraged and is directed towards defraying the costs of that meal.

Senior Meals of Coos County staff and volunteers take great pride in providing the meals, daily safety checks to our homebound clients and social interaction to each and every one of our participants. Through these vital services, we are able to experience first-hand the impact we make through the delivery of a hot, nutritious meal and a warm smile.

TCCAP and Senior Meals of Coos County are dedicated to providing services to all eligible residents of Coos County requesting and needing healthy dietary supports. The agency thanks all communities we serve for their financial support of the program so that we may be able to continue to provide assistance to our neighbors in need.



January 14, 2020

Lancaster Board of Selectman
Town of Lancaster
25 Main St.
Lancaster NH 03584

Re: Information for the Town Report

Tri County Transit is a program of Tri County Community Action Program Inc. The Demand Response/Door to Door system provides transportation for the Elderly, Disabled and General Public to medical appointments, social activities, grocery shopping, senior meals and senior outings. This service operates Monday through Friday from 8:00 am to 4:00 pm and provides transportation in an eight (8) passenger, wheelchair accessible bus. Last year, this service provided 1,418 trips for 129 Lancaster residents for a value of \$28,815.00. We also provided 10,116 trips on the Tri Town Bus which covers Lancaster, Whitefield and Littleton NH.

The funding received from the Town of Lancaster helps to provide service and also helps to match the Federal dollars we receive. We thank The Town of Lancaster and its residents for their support for this community based program and are greatly appreciative.

Respectfully,

A handwritten signature in black ink that reads "Brenda Gagne". The signature is written in a cursive style with a large, prominent initial "B".

Brenda Gagne
Director of Transportation
Tri County CAP Inc.

2019 Director's Report
White Mountain Mental Health
Northern Human Services

As the safety net provider of behavioral health services in the twenty-two, town region of Northern Grafton County, White Mountain Mental Health continues to manage the many challenges involved in offering timely, affordable and effective behavioral health support to our communities. Most of our clients have significant and often very acute mental illness, requiring multiple supports and, often, medications.

One of our most important services is 24/7 emergency availability. The suicide rate in New Hampshire increased 48.3% in the past seventeen years. Can you imagine the panic that would ensue if any other illness increased almost 50%? There's no single cause for suicide. Suicide most often occurs when stressors and health issues converge to create an experience of hopelessness and despair. Conditions like depression, anxiety and substance problems, especially when unaddressed, increase risk for suicide. The good news is that the conditions that can lead to suicide are preventable and treatable. Our experienced emergency services clinicians, backed by Board Certified Psychiatrists, have saved hundreds of lives in the North Country by assessing and treating high risk adults, adolescents and even children who might otherwise not receive the skilled intervention they require. Please be aware of the warning signs of suicide and take every threat seriously. As a community, we all need to work together to reduce the death rate from this illness.

In 2019, 58 residents of Lancaster received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

As we look back on 2019, we want to thank you for your continued support of our work. Our communities have been helping with our mission for over 50 years by voting to approve a small appropriation each March. Our request has not risen in the past ten years because we realize the strain that small towns experience in stretching tax dollars to cover many priorities. We appreciate that keeping your town safe and healthy by supporting quality mental health services for all continues to be one of those priorities.

With Gratitude,

Jane C. MacKay, Director of Behavioral Health

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
COMSTOCK, THEODORE	01/06/2019	LANCASTER	COMSTOCK, THEODORE	BRASSEY, AUDREY	N
NELSON, WILMA	01/06/2019	LANCASTER	CHAPMAN, LESLIE	BALL, MARY	N
BRIGGS, CARL	01/08/2019	LANCASTER	BRIGGS, DAVID	BENSON, MARJORIE	N
ALLIN, FLORENCE	01/17/2019	LANCASTER	WATERMAN, IRA	RICH, GEORGIA	N
BECHARD, NORMAND	01/29/2019	LANCASTER	BECHARD, HUBERT	CARON, GEORGETTE	N
SMITH JR, FREDERICK	02/06/2019	LANCASTER	SMITH SR, FREDERICK	SCOTT, MARION	N
SOUTHWORTH, THOMAS	02/16/2019	LANCASTER	SOUTHWORTH, HERMAN	TREYZ, CAROL	Y
ELWELL, MARY	02/21/2019	WHITEFIELD	WESCHLER, GEORGE	CURL, MARY	N
CRAY, SHIRLEE	02/27/2019	LANCASTER	CURTIS, HARRY	WORTHINGTON, PAULINE	N
WEBSTER, DAVID	03/08/2019	LANCASTER	WEBSTER, EARL	EASTMAN, MERLE	Y
SARVER, JOYCE	03/09/2019	LANCASTER	SARVER, MONTA	HAWLETT, HELEN	N
LAWRENCE, TIMOTHY	03/30/2019	LEBANON	LAWRENCE, RENE	ARSENAULT, NANCY	N
HOOLEY, JOHN	04/01/2019	LANCASTER	HOOLEY, JOHN	POTENZA, MARY	Y
RIENDEAU, MARGARET	04/02/2019	LANCASTER	BENDER, ANTHONY	PIALAT, MARGARET	N
FOSTER SR, ROBERT	04/06/2019	LANCASTER	FOSTER, DANIEL	MYLOTT, MARGARET	Y
KIMBALL, RICHARD	04/28/2019	WHITEFIELD	KIMBALL, CHARLES	COFFIN, MARY	Y
CRANE, DONALD	05/01/2019	LANCASTER	CRANE, KENNETH	EASTMAN, MERLE	Y
BALLARD, ZEMMA	05/05/2019	LITTLETON	PELLICER, JOSEPH	SINGLETON, ZEMMA	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
WHITE, KATHLEEN	05/06/2019	LANCASTER	YOUNG, HENRY	SIAS, FLORENCE	N
PROCTER, LOVINA	05/15/2019	LANCASTER	BROWN, SYDNEY	FRENCH, ALICE	N
FINKEL, NED	05/21/2019	LANCASTER	FINKEL, MORRIS	LIPMAN, MIRIAM	N
KEENE, DOROTHY	05/31/2019	LANCASTER	BURT, ALBION	POWELL, NELLIE	N
BIGELOW, EVELYN	06/09/2019	LANCASTER	RODGER, RALPH	MORSE, MILDRED	N
WITTENAUER, WILLIAM	06/14/2019	SHELBURNE	WITTENAUER, FRANK	THIBODEAU, ZELDA	Y
HANKS, LEE	06/18/2019	LANCASTER	HANKS, HERBERT	PORTER, EFFIE	Y
COLLINS, GARIEL	07/11/2019	LEBANON	COLLINS, EVERETT	GATHERCOLE, MADELENE	N
RANDALL, ELIZABETH	07/15/2019	LEBANON	MAGRUDER JR, ROBERTSON	DOMURAT, TERESA	N
LEWIS, RONALD	07/18/2019	LEBANON	LEWIS, GEORGE	GOLDRING, MILDRED	N
DONOVAN JR, GILBERT	07/27/2019	LANCASTER	DONOVAN SR, GILBERT	DOYLE, JUDI	N
KEESE, CURTIS	08/05/2019	LANCASTER	KEESE, JAMES	KIRKEY, KATHLYN	Y
HARMON, CRAIG	08/08/2019	LANCASTER	HARMON, PHILIP	JASPER, BARBARA	N
SAMSON, LOUISE	08/29/2019	LANCASTER	GALLAGHER, FRANK	SCOTT, EVA	N
TRUCHON, PRISCILLA	08/29/2019	WHITEFIELD	EVANS, ROGER	RAMSDELL, ETTA	N
SHORT, CYNTHIA	09/11/2019	LANCASTER	SMITH, CONRAD	FLYNN, THELMA	N
SAVAGE, JAMES	09/22/2019	LANCASTER	SAVAGE, ARTHUR	HOWE, RUFINA	U
WHITE, JOYCE	10/20/2019	LANCASTER	CURRIE, LAWRENCE	LATURNAU, ELIZABETH	N

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--LANCASTER, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GRAY, CARLA	10/26/2019	LANCASTER	BURBANK, CARLTON	CRUMB, JUDY	N
COTE, VALERIE	11/03/2019	LANCASTER	COTE, EDWARD	LOVERING, CHRISTINE	N
GROSS, BRENDA	11/11/2019	LANCASTER	SMITH, MURRAY	GRAY, MITILENE	N
BURT, MARGARET	11/18/2019	LANCASTER	SAGE, ERNEST	VANDEBONCOEUR, EUGENIE	N
RAMSDELL, ROBERT	11/19/2019	LANCASTER	RAMSDELL, CLARENCE	THIBODEAU, NOILA	N
EMERY, PAULINE	12/17/2019	LANCASTER	COLLINS, ALBERT	INGERSON, JESSE	N
HOLMES, HEATHER	12/19/2019	LANCASTER	PATIENCE, WILLIAM	MCKENZIE, JANE	N
GREENWALT, DENNIS	12/25/2019	WHITEFIELD	GREENWALT, DILLION	TALLEY, ANNA	Y
WILLIAMS, KENNY	12/30/2019	LEBANON	WILLIAMS, DONALD	ANDERSON, PHYLLIS	N
WHIPPLE, CURTIS	12/31/2019	LANCASTER	WHIPPLE, HEBERT	ADAMS, OLIVE	N

Total number of records 46

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--LANCASTER--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
KOPP, LYL A EVELYN	06/10/2019	LITTLETON,NH	KOPP, ALEXANDER	KOPP, MORGAN
RANCOURT, ANASTASIA ROSEMARIE	07/13/2019	LANCASTER,NH	RANCOURT, TYLER	RANCOURT, AMANDA
BUSHEY, ADDISEN ELIZABETH LYNN	09/26/2019	LITTLETON,NH	BUSHEY, BRIAN	DICKINSON, RYLIEGH
FORBES, EMERSON SCOTT	11/16/2019	LITTLETON,NH	FORBES, MITCHELL	REXFORD, HANNAH
DOANE, ALLISON MARGARET-IVY	12/07/2019	LITTLETON,NH	DOANE, ANDREW	GAGNON, MICHAELLA
SOTO, HUDSON FOX	12/31/2019	LITTLETON,NH	SOTO-NEGRON, RICHARD	SOTO-NEGRON, DANIELLE

Total number of records 6

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2019 - 12/31/2019

-- LANCASTER --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FAHLBECK, MARK A BETHLEHEM, NH	STUART, WENDY F LANCASTER, NH	LANCASTER	WHITEFIELD	04/19/2019
GUILFOYLE, KRISTINE E LANCASTER, NH	NEWTON, KYLE C LANCASTER, NH	LANCASTER	BRETTON WOODS	06/02/2019
SCOTT, GILLIAN M LANCASTER, NH	RATLIFF, DAVID L LANCASTER, NH	LANCASTER	BERLIN	06/09/2019
MARINO, SARAH D LANCASTER, NH	HALL, ADAM T LANCASTER, NH	LANCASTER	LANCASTER	07/06/2019
CHASE, YOHVANI G LANCASTER, NH	MACKENZIE, ALLISON M LANCASTER, NH	LANCASTER	LANCASTER	07/08/2019
KOPP, LAURA E LANCASTER, NH	WALKER, WESLEY W MILFORD, NH	LANCASTER	JEFFERSON	07/20/2019
BENSON, TAMMY M LANCASTER, NH	DONNELLY JR, DENNIS M LANCASTER, NH	LANCASTER	LANCASTER	07/27/2019
WHITNEY, COLE A LANCASTER, NH	DEMERS, ALICIA R LANCASTER, NH	LANCASTER	DALTON	08/24/2019
LEONARD, DAVID E LANCASTER, NH	CRAWFORD, LAURIE J LANCASTER, NH	LANCASTER	LITTLETON	09/14/2019
ROY, ABBY E LANCASTER, NH	MAYNE, SAMUEL J LANCASTER, NH	LANCASTER	FRANCONIA	09/28/2019
DOOLAN, MITCHELL W LANCASTER, NH	HARRIGAN, KAREN J LANCASTER, NH	LANCASTER	LANCASTER	11/15/2019

Total number of records 11

NOTES

