

**LANCASTER CONSERVATION COMMISSION
MEETING
June 8, 2020**

MEMBERS PRESENT: Allan Ryder, John Accardi, Don Frenette, Alan Carr, Kim Votta and Rob Christie.

ABSENT: Leo Enos

ALSO PRESENT: Ben Oleson

The meeting was called to order at 7:00 pm by Chairman John Accardi.

PLEDGE OF ALLEGIANCE

OTHER BUSINESS

Meeting Focus: Natural Resources Inventory proposals and RFP plan

K Votta asked if there were any comments or questions regarding the RFP she prepared. The process will be to send RFP to bidders (K. Votta has the contact info for the two people she consulted with and R Christie has contact info for Elise Lawson). Also an ad will be placed in paper and then see what the response is. It was suggested that a due date be added to the document as well as a schedule of meetings with the bidders. K Votta noted that this is a basic RFP with a limited budget and that it would not be cost effective to meet with bidders too often. After discussion K Votta will add a deadline date for return of the RFP, a provision for meeting with bidder (opportunity for review) before the final product is accepted.

B Oleson noted that it may not be necessary to place an ad in paper if there is already three bidders identified. That would speed things up. However just an ad saying to contact R Christie if interested could go in the paper for next week.

It was decided to make July 4 the deadline for the RFP, the RFPs will go out to the 3 identified consultants by the end of this week and an ad will be in the Coos County Democrat next week.

R Christie asked B Oleson if there was anything that could be added to the RFP to make it more useful to the Town (Planning or Zoning). B Oleson said it would not be necessary to add anything. Mr Oleson said it will be a great addition to the Master Plan.

REVIEW AND APPROVAL OF MINUTES

Moved by R Christie and seconded by A Carr to approve the minutes of the May 11, 2020 meeting.

Motion carried.

OTHER BUSINESS-cont

Review current and/or pending applications, projects, NHDES and NHDOT matters

DES - Peaslee-Smith easement monitoring. B Peaslee-Smith has applied retroactively for the DES Permit. It was determined to be deficient because she did not submit an endangered species receipt. Mrs Peaslee-Smith had in fact sent the receipt.

Treasurer's Report

Only funds spent were for clerk fees. To date a total of \$395.34 has been spent from the Conservation Commission budget.

Calendar and Planning Cycle: Training Topic(s)/Materials: 2020 Easement monitoring plans

Six in all to walk. Haslingers will be at their property the week of June 23. R Christie will contact the Haslingers and propose a date of June 24 at 6:00 pm. If there is a quorum of CC members walking the easement R Christie will publish a meeting notice. The other 5 easements will be done in September. R Christie will send a letter to property owners advising of plans.

Elections

Done

OTHER BUSINESS

R Christie suggested that a training topic for a future meeting be the town forest and the possibility of using the town forest money to meet expenditures at the Community Camp. Discussion followed regarding if that is even possible as the Community Camp is not part of the town forest. R Christie said a memo of understanding would be needed.

A Ryder noted that there needs to be a meeting with Greg Ainsworth to decide if and when to have a harvest done of the town forest. Mr Ryder said Mr Ainsworth needs an official notification.

Moved by A Ryder and seconded by K Votta to contact Greg Ainsworth to pursue a timber harvest of the Lancaster town forest this winter and to hire Mr Ainsworth to administer the sale.

Motion carried.

A Ryder offered to draft a letter to be sent to G Ainsworth and will forward it to R Christie.

Regarding the Community Camp issue – K Votta suggested finding out if town forest money could legally be used at Community Camp. Get an opinion from the town attorney. She said if it cannot be done then there is no sense in pursuing it as a training topic.

J Accardi noted that town forest funds could be used to purchase land adjacent, if available, to the town forest.

It was decided to wait until the cut is completed before asking for an opinion from the town attorney.

Next meeting – July 13, 2020.

Moved by A Carr and seconded by K Votta to adjourn the meeting.

Motion carried - meeting adjourned at 7:45 pm.

Jean Oleson

Approved:

Clerk

John Accardi, Chairman