

TOWN OF LANCASTER

INTEROFFICE MEMO

DATE: November 12, 2020

TO: Department Heads

FROM: Edward Samson, Town Manager

SUBJECT: 2021 Budget Review - Selectmen

The 2021 Budget Review with the Selectmen will be held on November 18, 2020. See below times for your department.

11:30 – Library

11:50 – Advertising/Welcome Center

12:10 – Town Clerk

12:30 – Police

12:50 – Fire & EMS

1:10 – Health Administration

1:30 – Cemetery

1:50 – Highway

2:10 – Safety Committee, Solid Waste Coll, MSW, C&D, MVWF, 5cent Can Fund

2:30 – Water/Sewer

2:50 – Financial Administration, Executive, Legal, Government Buildings, Planning & Zoning, Insurance & Bonds, Street Lighting, Welfare, Personnel Administration, Health Agencies, Animal Control, Capital Outlay, Capital Reserve

Col. Town will meet with Selectmen at their meeting December 7, 2020 @ 6 p.m.

