

**TOWN OF LANCASTER, NH**

**EXCAVATION/RECLAMATION APPLICATION FORM**

Pursuant to RSA 155-E, the following application must be submitted to the Planning Board to obtain an excavation permit. Prior to issuance of a permit, the Planning Board shall determine that the provisions of RSA 155-E, these regulations, and any other applicable regulations or ordinances are met.

Applicants qualifying under the exemption provisions of RSA 155-E:2 and filing the reclamation plan pursuant to RSA 155-E:5 are to utilize this form, noting the intent of this application.

**1. Submit completed application, together with fees and additional required information to:**

- Chairman of the Planning Board  
Town of Lancaster  
Lancaster, NH 03584

**2. Intent of Application:**

- Excavation Permit - \_\_\_\_\_
- Reclamation Plan Submission - \_\_\_\_\_
- Permit Renewal - \_\_\_\_\_

**3. Date of Submission:** \_\_\_\_\_

**4. Name of Property Owner:** \_\_\_\_\_

**Address (mailing):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Name of Applicant:** \_\_\_\_\_

**Address (mailing):** \_\_\_\_\_  
\_\_\_\_\_

**6. Location of proposed/existing excavation** (municipality, nearest roads, other location information, tax map, and lot number): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**7. Tax map & lot number, name & address of all abutters** (see definition). Names must be current, based on Town records, five days prior to the submission of the application. (List below or attach separate sheet, and show clearly on plan): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. **Copies of all local, state, and federal permits required and obtained.** Permit include, but are not limited to, the following:
- Special Exception from Lancaster Zoning Board of Adjustment
  - WSPCD (RSA 485-A:17)
  - Wetlands Board (RSA 482-A)
  - State Highway Department (Access Permit, RSA 249:13-18)
  - State Pit Agreement
  - Army Corp of Engineers Dredge and Fill Permit
9. **Excavation Plan** (3 copies). The Excavation Plan shall contain the information outlined in Section 3.2.5 of the Town of Lancaster's Site Plan Review Regulation, and the following:
- Existing topography
  - Limits of excavation
  - Excavation depths (excavated topography)
  - Total area of excavation in acres
  - Access road(s) and intersection with town or state highways
  - Vegetation buffer
  - Distances from excavation limits to property lines
  - Schedule of excavation volumes; phasing of excavation (areas and dates)
  - Test pit groundwater elevations
  - Typical cross section showing before and after topography
  - Topsoil storage area
  - Drainage improvements (if necessary)
  - Photographs of existing conditions
  - A list of proposed equipment to be used
  - Locations of any gravel to be stockpiled
  - An estimate of the number of trips per day from the site
10. **Reclamation Plan** (3 copies). The Reclamation Plan shall contain the following information:
- Reclaimed topography
  - Phasing of reclamation (areas and dates)
  - Soil conditioning specifications
  - Seeding (and mulching if needed) specifications
  - Plant materials/quantities/sizes
  - Sections showing existing, excavated and reclaimed topography
11. **Hauling Information:**
- Routes to be utilized
  - Frequency of truck traffic over routes
  - Size and weight of trucks used
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